

From

Director
Higher Education Haryana,
Panchkula

To

All the Principals,
1. Govt. Aided Colleges,
2. Self Financing Degree Colleges in Haryana State

Memo No. 3/01-2017 C-2 (1)
Dated the Panchkula 11th December, 2017

Subject:- Preparation and uploading of lesson plans by all the members of teaching faculty all Govt. Aided and Self Financing Degree colleges in Haryana state.

Please peruse the subject cited above.

In continuation to this office letter no. 27/102-2017 Co (1) dated 14.11.2017, I have been directed to inform you that the State government has decided that all the teachers have to prepare the lesson plans and the same shall be uploaded on the web site / web portal of the College, and also to be notified on the notice boards of the college. To maintain the uniformity a format of the lesson plan is attached herewith for ready reference.

I have been directed to request you to get the "Lesson Plans" prepared by teachers as per the enclosed format and the same shall be uploaded on the website/web portal of the College and on notice boards before 25th December, 2017.

Please ensure strict compliance of the directions of the government and the Action taken report may also be sent to this office accordingly.


Deputy Director Cadet Corps,
for Director General Higher Education,
Haryana, Panchkula.

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Dated: Even

1. PS/Principal Secretary Higher Education, Govt. Haryana for kind information of Principal Secretary Higher Education please.
2. PS/Director General Higher Education Haryana for kind information of Director General Higher Education Haryana please


Deputy Director Cadet Corps,
for Director General Higher Education,
Haryana, Panchkula.

Specimen of Lesson Plan Format

Name of the Assistant/Associate Professor:

Class and Section:

Subject lesson Plan: 18 weeks (from January 2018 to April 2018)

Week 1
Chapter 1: Prerequisites
Assignments
Week 1, day 1, Date
<ul style="list-style-type: none"> ○ 1.1.1. An Introduction to Algebra ○ 1.1.2 The Top Ten list of Mistakes
Week 1, day 2, Date
<ul style="list-style-type: none"> ○ 1.2.1. Concepts of Inequality ○ 1.2.2 Inequalities and Interval Notation
Week 1, day 3, Date
<ul style="list-style-type: none"> ○ 1.3.1. Properties of Absolute Value ○ 1.3.2 Evaluating Absolute Value Expressions
Week 1, day 4, Date
<ul style="list-style-type: none"> ○ 1.4.1. An Introduction to Exponents
Week 1, day 5, Date
<ul style="list-style-type: none"> ○ 1.4.2. Evaluating Exponential Expressions ○ 1.4.3 Applying the Rules of Exponents
Week 1, day 6, Date
<ul style="list-style-type: none"> ○ 1.4.4 Evaluating Exponential Expressions ○ 1.4.5 Applying the Rules of Exponents
Week 2
Chapter 1: Prerequisites
Assignments
Week 2, Day 1, Date
<ul style="list-style-type: none"> ○ 1.4.6 Evaluating Expressions with Negative Exponents ○ 1.5.1 Converting between Decimal and Scientific Notation
Week 2, Day 2, Date
<ul style="list-style-type: none"> ○ 1.5.2 Converting Rational Exponents and Radicals ○ 1.6.1 Simplifying Radical Expressions
Week 2, Day 3, Date
<ul style="list-style-type: none"> ○ 1.6.2 Simplifying Radical Expressions with Variables ○ 1.6.3 Rationalizing Denominators

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