

From

Director Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula.

To

Principals of Government Colleges of Haryana

Memo No.: 10/15/2023- Pro Cell

Dated, Panchkula, the 15.09.2023

Sub: Submission of Lab Proposal on ERP Portal.

This is in continuation of this officer letter no. 10/15/2023- Pro Cell dated 25.08.2023, It is requested to all Government Colleges to submit their Lab Proposals (either establish new laboratories or upgrade existing ones) on the ERP Portal (<https://erp.highereduhry.ac.in>). The Lab proposal shall consist of following information:

Lab Proposal Type: Please specify whether your proposal is for the establishment of a new laboratory or for the upgradation of an existing one.

Item Name: List all the items and equipment required for the proposed laboratory setup. Ensure that the nomenclature of each item is clear and concise.

Item Specification/Description: Provide detailed specifications or descriptions for each item listed in your proposal. Include technical specifications, brand names (if applicable), and any other relevant information.

Unit Price: Mention the unit price for each item, preferably as per GeM portal.

Quantity: Specify the quantity of each item required for the laboratory. Ensure that the quantities are aligned with the proposed lab's needs.

Total Item Price: Calculate the total price for each item by multiplying the unit price by the quantity required.

Total Amount Required for Lab: Sum up the total prices of all items to determine the overall amount required for the proposed laboratory setup.

It is essential that the information provided is clear, accurate, and well-structured to facilitate a smoother evaluation process. The deadline for submitting the Lab Proposal on the ERP Portal is 18th September 2023.

15
Dy. Supdt. Procurement Cell
O/o Director Higher Education
Haryana, Panchkula

Endst. No.

Even dated, Panchkula 15.09.2023

A copy of the above is forwarded to the following for information and necessary action.

1. Dr. Hemant Verma, DD
2. Dr. Vishal Verma, DD
3. Ms. Vandna Malik, CAO
- ✓ Sh. Aman Kalyan, Project Manager

Q. J.
15/9/23
Dy. Supdt. Procurement Cell
O/o Director Higher Education
Haryana, Panchkula,