

From

To

Director Higher Education, Haryana, Panchkula

Principal of all Govt. Colleges  
(in the State of Haryana).

Memo No. 6/21-2017 NPE (1)  
Dated Panchkula, the 27-7-2017

**Subject:- Regarding re-engaging English Language Lab Instructor on extension basis in Govt. Colleges only for the 1<sup>st</sup> & 2<sup>nd</sup> academic semester during the year 2017-18.**

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Kindly refer to the subject cited above.

It has been decided that English Language Lab Instructors who were relieved in 2016-17 may be re-engaged for English Language Labs on extension basis for the year 2017-18 by the Principals of Govt. Colleges **where Language Labs have been set-up**. However, Principals are required to ensure that no new applicant should be considered for this work. In such cases the regular faculty or the Extension Lecturer of English will look after the English Language Lab and it will be included in the work-load of the Regular Faculty/ Extension Lecturers. The rules of counting the workload will remain the same as for other labs.

You are directed to re-engage **One English Language Lab** Instructor on extension basis @ Rs. 200/- per class (maximum Rs. 18000/- per month) by following prescribed procedure. The services of these English Language Lab Instructors are to be engaged only for the 1<sup>st</sup> & 2<sup>nd</sup> academic semester and their services will be terminated on the last day of academic session. The qualifications for Language Lab Instructors will remain same:-

**“A person with M.A. (English) at least IInd class and proficient in Computer. Principal may ensure proficiency in Computers by taking the test on the basics of Computers”.**

You are requested to take necessary action in accordance with the above orders.

*Vanita*  
Deputy Director NPE  
for Director Higher Education, Haryana,  
Panchkula