

Registered/Mail

From

Additional Chief Secretary to Government Haryana,
Higher Education Department, Chandigarh.

To

Sr. No.	Name	Subject	Address
1	Dr. Parmila	Commerce	VPO Farmana, Sonapat
2	Dr. Yogita Malik	Economics	142, Sector 14, Rohtak, 124001.
3	Dr. Darshna Rani	Physical Education	VPO Silana, Tehsil Kharkhoda, Sonapat.
4	Dr. Seemant	English	H No. 2/493 Parbhu Nagar Rohtak Road, Sonapat, 131001
5	Dr. Namita	Commerce	House No. 606, Sector 12, Sonapat
6	Dr. Sarika Gupta	English	H. No. 360/11, Gobind Colony, Kaithal, 136027
7	Dr. Sumita	English	Ward No. 9, Partap School, kharkhoda (Sonapat)
8	Dr. Sushma Devi	Mathematics	H. No. 769/21, Prem Nagar, Rohtak.
9	Dr. Meenakshi	Commerce	Mamchand Colony, Gali No. 1, Muthal Road, Near Ayurvedic Hospital, Sonapat, 131001.
10	Dr. Shalini	Mathematics	H. No. 1179, Sector 15, Sonapat, 131001
11	Dr. Permila Devi	Hindi	H. NO. 461/15, Uttam Nagar, Gali No. 1 Gohana, Sonapat, 131301
12	Dr. Sumit Kumar	English	H. No. 1888, Sector 2, 3 (P), Near Telephone Exchange, Rohtak, 124001.
13	Dr. Poonam yadav	Political Science	VPO Baland, Rohtak, 124001
14	Dr. Pardeep Kumar	History	VPO Mundlana, Sonapat.
15	Dr. Vijaydeep Singh	Hindi	VPO Gaddi Kheri, Rohtak.

Memo No.- 09/22-2025 C-I(2)

Dated, Chandigarh the: 18.09.2026

Subject:- Provisional appointment to the post of Assistant Professor (College Cadre), HES-II Group B in Savitri Bai Phule Government Girls College Kharkhoda (Sonapat).

Consequent upon the taking over of the Government aided Kanya Mahavidyalya, Kharkhoda (Sonapat) by the Government, vide letter no. 08/4-2017 C-IV (3) dated 05.08.2025, the Governor of Haryana, is hereby pleased to appoint you as Assistant Professor (College Cadre), HES-II Group "B" in an officiating capacity in the pay scale of Rs. 57,700-1,82,400/- plus usual allowances sanctioned by the Govt. from time to time with effect from 05.08.2025, on the following terms & conditions:-

1. The appointment is purely temporary and on provisional basis.
2. You will be treated as fresh appointment made on minimum of the pay scale of the post. However, the salary of the employee appointed under this policy shall be protected as personal measure.
3. The appointment is against a temporary post. The confirmation against substantive post shall be considered on the basis of seniority & record of service as and when such post is available.
4. You will be on probation for a period of two years in the first instance & he/she probation period can be extended if in the opinion of the Govt. it is necessary to do so.

5. Till you are confirmed, your services are liable to be terminated at any time without assigning any reason by giving one month's notice or one month's salary or salary for such period for which the notice falls short of one month, as the case may be, in lieu thereof, and in case you desire to resign from service you will have to give one month's notice or deposit one month's salary or salary for such period by which the notice falls short of one month in lieu thereof, as the case may be.
6. You will have to take an oath of allegiance to the Constitution of India and affirm that you do not have more than one living spouse in case he/she is married.
7. In case you are married, you will have to furnish a declaration to the Head of Department that he/she will not taken/give any dowry after marriage. The declaration should be signed by you/ wife/husband, father and father in law, as per Chief Secretary, Haryana letter No. 18/1/2004-2GSI dated 21-02-2006.
8. If you are unmarried, he/she will have to take an oath of allegiance to the Constitution of India and affirm that he/she do not give or take or abet the giving or taking of dowry, or demand, directly or indirectly from the parents or guardians of the bride or bridegroom, as the case may be, any dowry, as per Chief Secretary, Haryana letter No. 18/1/2004-2 GSI dated 21-02-2006.
9. You will not be allowed to apply for any post outside the Department for a period of at least five years.
10. You are required to serve in rural area/small town for a minimum total period of five years out of which at least three years should be prior to placement in senior scale and at least two years prior to award of selection grade. He/she shall, however, be free to opt to do the service in rural area/small town for a period of five years at a stretch prior to the award of senior scale. However this tenure is subject to any amendment in the existing provision to be made at subsequent stage, if any.
11. Your seniority will be fixed in accordance with the Departmental Rules.
12. Your services will be governed by Haryana Education (College Cadre) Group "B" Service Rules, 1986 as amended from time to time.
13. In other matters, not specifically mentioned in this communication, you will be governed by the Haryana Civil Service Rules, 2016 as applicable to Haryana Govt. Employees and such orders/instructions as may be issued by the Govt. from time to time.
14. You if appointed in the aided College before 1st January 2006, will be governed under Haryana Affiliated Colleges (Pension & Contributory Provident Fund) Rules, 1999 which are further amended in 2001 and relevant instructions issued from time to time. If you are appointed on or after 1st January 2006, you will be governed by the Haryana New Pension Scheme (NPS) 2008.
15. You are directed to join at Government College for Girls, Kharkhoda alongwith medical fitness certificate issued by the Medical Board of your respective district of domicile as constituted by the Director General Health Services, Haryana.
16. After joining you are required to submit four copies of character and antecedents verification forms (Attestation Form) duly filled in within ten days either in person or through Registered post in the office of Director General Higher Education, Haryana at Panchkula through Principal. The specimen of character and antecedents verification form (Attestation Form) can be downloaded from the website of Directorate of Higher Education, Haryana i.e. (www.higheredulry.com).
17. At any stage, if the certificate/s produced by you are found to be bogus or defective, your services shall be terminated. Notwithstanding anything contained in this appointment letter, your appointment is subject to condition that and if you are found unfit/unsuitable on the basis of medical report, your services shall be terminated forthwith without prejudice to any other terms and conditions.
18. You also ensure to complete your MIS/HRMS Profile in the Government College where you are being posted temporarily, so that he/she can opt for further posting in the next phase of transfer drive.
19. This appointment will be subject to approval/concurrence of HPSC and if any adverse orders hves been received from HPSC, this appointment may be affected.
20. This appointment will be subject to any court case filed in the Hon'ble Court in future.

If the above terms and conditions are acceptable to you, you may join your duties at Savitri Bai Phule Government Girls College Kharkhoda (Sonapat) within 30 days as per

provision contained in instructions no. 01/05/2019-GS1 dated 13th Sept, 2019 from the receipt of this communication.

A.K. SINGH, IAS
Additional Chief Secretary to Government Haryana,
Higher Education Department, Chandigarh

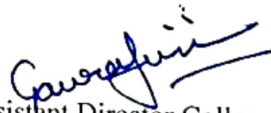
Endst. No. Even

Dated, Panchkula the 21/09/2026

A copy of the above is forwarded to the following for information & necessary

action:-

1. The Principal Accountant General (A&E), Haryana, Chandigarh.
2. The Secretary, Haryana Public Service Commission, Panchkula.
3. Chief Medical Officer/ Principal Medical Officer concerned.
4. PS/OSD/CM, Sr. Secy./H.E.M.,PS/ACSHE, PS/DGHE.
5. In-charge IT Cell/ Web Portal for uploading this on Web portal.
6. Principal concerned Savitri Bai Phule Government Girls College Kharkhoda (Sonapat). You are directed to allow for joining of the concerned Assistant Professor only after obtaining the Medical Fitness Certificate. The copy of joining report and original Medical Certificate with proceedings of Medical Board may be sent to this office immediately. You are further directed that the original documents regarding qualification and eligibility etc. provided by the candidate may be got verified and authenticated from the concerned issuing authority/ University/ Board etc.
7. Nodal Officer MOTP (Local).
8. Superintendent Account/C-III/C-V/C-VI/C-VII/ HRMS branch (Local).
9. All Assistants in College-I branch (Local).


Assistant Director College-I
for Additional Chief Secretary to Government Haryana,
Higher Education Department, Panchkula