

DEPARTMENT OF HIGHER EDUCATION, HARYANA
Shiksha Sada, Sector-5, Panchkula, 134109

ISSUED BY EMAIL

From

Director General, Higher Education, Haryana
Shiksha Sadan, Sec-5, Panchkula

To

All Private University NSS Programme Coordinator
Haryana (Having NSS)

Memo No.- 5/23-2026 NSS (1)
Dated, Panchkula:- 28.07.2026

Subject:- Instructions regarding counter signature of NSS Merit Certificates through the State NSS Cell, Haryana w.e.f. Financial Year 2026-27.

Kindly refer to the subject cited above,

I am directed to inform you that the competent authority has approved the following instructions regarding the issuance and counter signature of NSS Merit Certificates in respect of all Private Universities in the State of Haryana. In order to ensure transparency, uniformity, authenticity and proper verification of NSS Merit Certificates, the Department has decided that, with effect from the Financial Year 2026-27, all NSS Merit Certificates of eligible volunteers of Private Universities in Haryana shall be forwarded to the State NSS Cell, Haryana for obtaining the counter signatures of the State NSS Officer and the Regional Director, NSS before their issuance. Accordingly, no Private University shall reproduce, affix, print, scan, digitally generate or otherwise use the signatures, facsimile signatures, digital signatures, official stamps or seals of the State NSS Officer and Regional Director, NSS on NSS Merit Certificates at its own level.

Accordingly, the following instructions shall be complied with with effect from the Financial Year 2026-27:-

1. All Private Universities shall forward the NSS Merit Certificates of eligible NSS volunteers to the State NSS Cell, Haryana, for obtaining the counter signatures of the State NSS Officer and the Regional Director, NSS before issuance to the volunteers.
2. No Private University shall issue NSS Merit Certificates bearing the signatures of the State NSS Officer and the Regional Director, NSS without obtaining the prescribed counter signatures from the State NSS Cell.
3. No Private University shall reproduce, scan, print, affix, copy, digitally generate, or otherwise use the signatures, facsimile signatures, digital signatures, official seals or stamps of the State NSS Officer and Regional Director, NSS at its own level.
4. Any unauthorized use or reproduction of official signatures, seals or stamps shall be viewed seriously and appropriate action shall be initiated as per the applicable Government rules and instructions.
5. The above procedure has been prescribed to ensure centralized verification, transparency, uniformity, authenticity and credibility of NSS Merit Certificates issued to NSS volunteers throughout the State.

Therefore, all Private University NSS Programme Coordinators are requested to ensure strict compliance of these instructions with immediate effect for all NSS Merit Certificates pertaining to FY: 2026-27 onwards.

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State NSS Officer
for Director General, Higher Education
Haryana, Panchkula

Dated, Panchkula:- 28.07.2026

Endst. No. Even

A copy is forwarded to the followings for the information and further necessary action: -

1. All VC's of Private Universities in Haryana having NSS.
2. All Registrar's of Private Universities in Haryana having NSS.
3. Incharge, IT Cell, O/o DGHE for uploading on Dept. portal.

State NSS Officer

for Director General, Higher Education
Haryana, Panchkula

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