

**OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA, PANCHKULA
ORDER**

No. 9/02-2024 NCC(3)

Dated, Panchkula, the 01.09.2025

On the recommendations of the Haryana Staff Selection Commission vide Advt No. 01/2023 the following candidate is hereby posted in the Haryana Education Department, Common Cadre of Group-D post at the NCC Unit in Haryana mentioned below against her name:-

Sr. No.	Reg.No.	Roll No.	Name of Post	DOB	Name & Address of the candidate Sh./Smt./Ms.	Place of Posting
1	225010	45710322	Peon	10.04.1999	Smt. Seema H. No. 404/ Street No.- Moti Lohar Wali Gali/ Land Mark-Barwala Rural Hisar, Haryana/ Pincode- 125121 Distt. Hisar	2 Haryana Battalion NCC, Ambala Cantt

TERMS & CONDITIONS:-

1. Her services will be governed by the Haryana Group D Employees (Recruitment and Conditions of Service) Act, 2018.
2. If at any stage, she desires to resign her post, she will be required to give one month's notice or forfeit in lieu thereof her salary including allowances for one month or for the period by which the notice falls short of one month. The department will give such a notice to her also as per rules, in case, it is proposed to terminate her service.
3. If she has not been vaccinated within last twelve months, it should be done immediately after reporting for duty.
4. She will be required to take the prescribed oath of allegiance of the Constitution of India.
5. She will be on probation for a period of two years, which may further be extended for a period of one year. In case, the work or conduct is not found satisfactory during the period of probation, her service is liable to be terminated forthwith without assigning any reason.
6. No TA/ DA shall be admissible for joining this post.
7. As her character and antecedents has not been got verified in terms of Government instructions issued vide Memo No 52/06/2018-2HR-III dated 05 February 2024, therefore, it is made clear that in case subsequently any adverse facts come to the notice of the State Government regarding her character and antecedents, her services shall be liable to be terminated without giving any notice.
8. This offer of posting is further subject to your submission of medical fitness certificate from Civil Surgeon/CMO of your respective districts.
9. Her services can be utilized anywhere in the State.
10. She will not undertake any kind of higher studies without obtaining prior permission. Consequently, any kind of leave will not be granted for pursuing higher studies.
11. She will be required to produce the original Educational, Caste and Date of Birth and other relevant certificates to the Head of Office/ NCC unit concerned for verification.
12. She will not be permitted to apply for the post outside of the Department before completing five years of service.
13. Her services will be governed by New Pension Scheme, 2006.
14. After joining, she is required to submit four copies of character & antecedent specimen of verification forms duly filled in within a month positively. Character & antecedents verification form is available in the office of concerned NCC Units.
15. That in case any candidate furnishes his/her claim of being higher in merit than the recommended candidates, in that event, the junior most recommended candidates in the respective category will be ousted from the said list. Her seniority inter- se with other candidate recommended by the Haryana Staff Selection Commission will be fixed later on.
16. This appointment is subject to the condition(s) that if she is found unfit / unsuitable for appointment to Govt. service on the basis of Medical Report or on the basis of character & antecedent verification or getting entry into service by means of take educational, caste certificates. Her services will be terminated forthwith without prejudice to other terms and conditions

17. She must submit a declaration in writing that there is no previous occasion in which she was dismissed from service under any Department of Government or convicted by a Court of Law or that no case is pending against her in any Court of Law.
18. This appointment is subject to any writ petition pending in the Hon'ble Punjab and Haryana High Court or any other court of law.

If the above terms and conditions are acceptable to her, she may submit her joining report to concerned Commanding Officer at the given place within one month from the date of receipt of this posting letter, failing which the post will be offered to other candidate without giving any further notice to her in this behalf. No extension in joining time will be allowed.

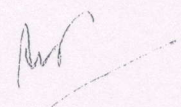
S. NARAYANAN, I.F.S
Director General Higher Education,
Haryana, Panchkula

Endst. No. Even

Dated Panchkula, the 08-09-2025

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary, Govt. of Haryana for information.
2. The concerned Commanding Officer with request to examine all relevant documents of the concerned before joining the service. The documents pertaining to qualifications, age and caste/ category as claimed by candidate(s) are to be got checked verified before joining for duty. Joining Report(s) are to be got checked verified before joining for duty. Joining Report(s) may please be sent to this office. Medical Report. Oath of allegiance and one wife living affidavit be also sent to this office.
3. All Group Head Quarters.
4. Accountant General (A& E), Haryana Chandigarh.
5. The Human Resource Department, O/o Chief Secretary Haryana
6. Additional Director General, NCC Haryana, Punjab, Himachal Pradesh, Chandigarh Admn. Chandigarh, Kendriya Sadan, Sector 9-A, Chandigarh.
- ✓ 7. Superintendent, IT Cell, Higher Education Directorate, Panchkula, Haryana *pl upload on 16/9/25*
8. Superintendent, Coordination Branch, Higher Education Directorate, Panchkula, Haryana
9. Superintendent, HRMS, Higher Education Directorate, Panchkula, Haryana
10. Copy placed in the personal file of the officials.


Joint Director-NCC,
for Director General Higher Education,
Haryana, Panchkula