

Through E-mail/Portal

From

The Director Higher Education,
Haryana, Panchkula.

To

The Principals/DDOs of all the Government Colleges / State, District
and Sub-Divisional Library situated in Haryana State.

Memo No.KW-18/106-2012 Lib(2)

Dated, Panchkula, the 29-01-2025

**Subject: Regarding extending the contract of HKRNL employees
working in Colleges and State/District/Sub-Divisional
Libraries**

Kindly refer to the subject cited above.

You are requested to provide the following information of HKRNL
employees, duly signed by the Principal/DDOs through E-mail i.e.
hechrylibraries@gmail.com and through Google Form by 30.01.2025 without
fail.

Sr. No.	Name of Government College or State/District/Sub-Divisional Library	Name of employee (working under HKRNL)	Name of post	Salary being paid	Date of expiry of present contract	Report of monthly performance appraisal	Consent of the employee for extension of contract (Yes/No)

Link of Google Form for College Libraries is:-

<https://docs.google.com/spreadsheets/d/122PeV3vZFdZla0NHYxHqcc8ybGMYV Ez7DUeCchFGWYQ/edit?usp=sharing>

Link of Google Form for Public/District/Sub-Divisional Libraries is:-

<https://docs.google.com/spreadsheets/d/1AQEsSX7TFXtUGa5QbAsnk0PxxPDTn WJmKVTrtTBDJdA/edit?usp=sharing>

Note : No request on the subject will considered after 30.01.2025 due to time bound matter.

Treat the matter most urgent.

ACW
29/1/25

Deputy Superintend Library
for Director Higher Education,
Haryana, Panchkula

CC : IT Cell to upload in the portal, please.