

From

**Director General Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula.**

To

**All The Principals
Govt. Colleges of Haryana**

**Memo No.: 12/01-2024- Pro Cell
Dated, Panchkula, the 15.07.2024**

Sub: Regarding to update Current Demand of Furniture on ERP Portal.

Kindly refer to the subject cited above.

In this regard, It is requested to all the Govt. Colleges to provide the current demand of Furniture , categorizing them as:

1. Dual Desks
2. Chairs
 - o Principal Chairs
 - o Office Chairs
3. Almirahs
4. Lecture Stands
5. Tables
 - o Principal Tables
 - o Staff Tables

This information should be submitted through the ERP Portal (<https://erp.highereduhry.ac.in>) under **Demand assessment Tab** till 19.07.2024, so that further necessary process can be initiated.

Exined
15/7/2024
**Dy. Superintendent Procurement Cell
for Director General Higher Education,
Haryana, Panchkula**

Endst. No. Even

Date Panchkula:- 15.07.2024

A copy of above is forwarded to Project Manager, IT Cell to Upload on the Department Website.

Exined
15/7/2024
**Dy. Superintendent Procurement Cell
for Director General Higher Education,
Haryana, Panchkula**