

**Urgent
Meeting Notice**

From

Director General Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula

To

The Associate/Assistant Professors (as per list enclosed)
Government/Aided Colleges in the State


Memo No. 27/23-218 G (2)
Dated Panchkula the 30.03.2018

Subject: - Meeting of the Core Group to discuss the format and content of a Foundation Booklet to enhance life and business skills of the students of Haryana

Kindly refer on the subject cited above.

I have been directed to inform you that a meeting on the captioned subject will be held under the Chairpersonship of Mrs. Jyoti Arora, IAS, Additional Chief Secretary to Govt. Haryana, Department of Higher Education on 04.04.2018 at 12.30 PM in the Conference Room, Ground Floor, Shiksha Sadan, Sector-5, Panchkula. A concept note is enclosed herewith.

You are requested to send your comments on the format and content of the Foundation Booklet(One page write up) and your vision/ideas consisting of activities/plans which we should be undertaking to improve the overall standards of a college(One page write up) latest by 2nd April, 2018 at placementeduhry@gmail.com.



Deputy Director Co-ordination
for Director General Higher Education,
Haryana, Panchkula

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Dated, Panchkula the 27.03.2018

A copy is forwarded to the following for the information:-

1. PS/Additional Chief Secretary to Govt. Haryana, Higher Education Department, Chandigarh.
2. PA/Director General, Higher Education, Haryana, Panchkula.
3. Principals of the concerned colleges with a request to depute Assistant/Associate Professors for the meeting.


Deputy Director Co-ordination
for Director General Higher Education,
Haryana, Panchkula

Regarding formulation of a Foundation Booklet to enhance life and business skills of the students of Haryana

The Govt. of Haryana has been continuously making tremendous efforts to improve the facilities for higher and technical education ecosystem in the state. The state has achieved remarkable progress in its higher and technical education sector and is committed in its endeavor to further provide quality education to its students. One of the key concerns faced by our students is that majority of them lack appropriate proficiency in life skills, soft skills, business skills and digital literacy. The lack of competence in various life skills is one of the major issues for the students to land with better job opportunities in leading National/ Multi-National companies in private sector.

These days employers consider *critical thinking, problem solving and working within a group/team* to be essential for working in a modern business environment. The ability to communicate effectively is often quoted as pre-requisite criteria in many of the present job profiles, also the ability to present information accurately. It is recognized that candidates who demonstrate the basic Core Skills coupled with an understanding of the use of soft skills and digital technology are more likely to gain employment than those with just core skills. The challenge faced by our students is that the even though they possess adequate core skills matching to the requirements of the jobs, the skills acquired through academic degree programs seldom prepares them adequately in the twin areas of soft skills and digital literacy.

Hence, a clear intervention is necessary to facilitate them in equipping with Industry driven soft skill and digital literacy skills and enhance their employability to required levels.

The Department of Higher Education is already taking various initiatives to overcome these shortcomings by working closely with the Industry Associations and individual consultants to augment the opportunities available for students in the state. The State plans to further include mandatory components of various skills for its degree students to enable them to face the job market in a better manner and a secure a career of their choice. Initially it has been deliberated to prepare a foundation handbook on various skills which can help students in developing communication skills, life skills and business skills. Objective of the handbook will be creating confidence among students which will not only help them in routine communication but will also prepare them for job market.

V. K. Singh

List of ADDRESSEES

Sr. No.	Name of the Assistant/Associate Professor with present places of posting Sh./Smt./Dr.
1-	Sanjeev Kumar, English Govt. College Naraingarh
2-	Ramnath, Psychology, Govt. College Bhuna (Fatehabad)
3-	Parmod Kumar, English BansiLal Govt. College Loharu
4-	InduBala, English Chhotu Ram College of Education Rohtak
5-	SatishRai Jain, Commerce DAV College Cheeka
6-	Ravinder Puri, Psychology, Govt. National College Sirsa
7-	Dalbir Singh Yadav, English Govt. Girls College Rewari
8-	Anita Godara, English Arya Girls College AmbalaCantt
9-	Lalita Gaur, English Govt. College Sec-9, Gurugram
10-	ChetnaSchrawat, English, DGC, Gurugram
11-	Shakuntla Devi, Sanskrit, GCW, Rohtak
12-	Renu Singh, Sociology, DGC, Gurugram
13-	Namarta Sharma, Math, GC, Karnal
14-	MuditaVerna, Music (V),G.C.Hisar.
15-	Rekha Sharma, Psychology, G.C.Karnal.
16-	Kiran, Music, GC, Hisar
17-	Deepak Vinayak, English, GCW, Faridabad
18-	SushilNarwal, Pol. Science, GC, Rohtak
19-	VeenaBishnoi, Economics, G.C. W. BhodiKhera (Fatehabad)
20-	Deepa, Physics, G.C.W. Rohtak
21-	Vijay Kumar Moudgil, Psychology, G.C.Karnal
22-	Rajesh Kumar Goyal, Commerce, G.C.W., Nangal Chaudhary.
23-	Savita Rani, Maths, G.C, Faridabad
24-	Arvind Kumar, Economics,G.C. Karnal.
25-	AnuradhaPunia, Sanskrit,G.C.W, Karnal
26-	Pushpa Rani, Sanskrit, GCW, Rohtak
27-	Santosh Dhankar, English, GCW, Rohtak
28-	LokeshTyagi, Math, GC, Karnal
29-	Poonam Malik, English, G.C.W.Rohtak.
30-	Rajni, Maths, G.C.Panehkula
31-	Mohd. Rafiq, Physics, G.C.W. Sector-14, Gurugram.
32-	SunitalDangi, Home Science G.C. Kalka
33-	RanvirKaushal, English, GC, Jind
34-	KrishanLal Gupta, English, GC, Sirsa
35-	PurshotamLal, Maths,D.G.C.Gurgaon.
36-	Devinder Singh, Chemistry, G.C. Jind
37-	TribhawanNath Saini, Maths, G.C. Kalka
38-	Naresh Kumar, Maths, G.C.W., Bhiwani.
39-	Veena Sharma, Economics,G.C. Hisar
40-	NeelamSheron, Physics,G.C.W. Rohtak

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41-	Madhu Raj, English, GCW, Sector-14, Gurugram
42-	Bhim Singh, English, G.C. Jind
43-	Ashok Kumar English, GC Mohindergarh
44-	Sunita Priyadarshani, English, O/o DGHE, Hry., Panchkula
45-	Asha Rani, English, GC, Hisar
46-	Satpal Girhotra, Music, GC, Naraingarh
47-	Devender Hooda, Geography, GC, Rohtak
48-	Vijay Adhlakha, Pol. Sc., GC, Sector-14, Gurugram
49-	Rajnish Behl, English, GC, Jind
50-	Satmanyu, Chemistry, DGC, Gurugram
51-	Dinesh Kumar, Commerce, GC, Bhiwani
52-	Madhu Arora, Chemistry, GCW, Sector-14, Gurugram
53-	Neer Kanwal Mani, English, GC Faridabad
54-	Tanu Shree, Psychology, GC Tigaon
55-	Shalini Kohli, Political Science, GC Faridabad
56-	Parveen Kumar Sharma, Assistant Professor at TERii Kurukshetra

Kumar

