

From

The Higher Education Commissioner, Haryana,  
Siksha Sadan, Sector-5, Panchkula.

To

The Principals,

1. Govt. College, Ambala Cantt.
2. Govt. College, Bahadurgarh
3. Govt. College, Bhiwani
4. Govt. College for Women, Bhiwani
5. Govt. College, Faridabad
- ✓ 6. Dronacharya Govt. College, Gurgaon
7. Govt. College, Gurgaon
8. Govt. College, Hansi
9. Govt. College, Hisar
10. Govt. College, Jhajjar
11. Govt. College, Jind
12. Govt. College for Women, Jind
13. Govt. College, Karnal
14. Govt. College for Women, Karnal
15. Govt. College, Kalka
16. Govt. College, Mahendergarh
17. Govt. College, Narnaul
18. Govt. College for Women, Narnaul
19. Govt. College, Narwana
20. Govt. College, Panchkula
21. Pt. NRS Govt. College, Rohtak
22. Govt. College for Women, Rohtak
23. Govt. College, Tohana
24. Govt. College, Taoru
25. Govt. College, Sirsa

Memo No. 3/1-2008 C-1(1)  
Dated Panchkula, the 29-5-08

**Subject :** Starting of new subjects and increasing the seats for the academic session 2008-09 in the colleges of excellence.

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Reference to the subject noted above.

You are hereby intimated that the following courses are sanctioned in the respective colleges in addition to the existing courses for the academic session 2008-09:-

**G.C. Ambala**

- (a) The number of students in BA-1st Year is reduced to 240 from 320 at present
- (b) One Unit each in B. Com., B.C.A., PGDCA, B.Sc. I.T. and B.Sc. Computer Science.
- (c) M. Sc. Computer Science.

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A. Shashi Bhanu (in charge)  
Sh. S. P. Singh  
Smt. Alka Gulati  
Smt. S. Dalal. Jan 19

Principal

G.C. Bahadurgarh

- (a) The Strength in BA-Ist Year is reduced to 280 from 359 at present
- (b) One Unit in B.Com.
- (c) One Unit each in BBA in Boys and Girls Wing.

G.C. Bhiwani

- (a) The Strength in BA-Ist Year is reduced to 700 from 973 at present.
- (b) 160 seats for B.Com.
- (c) One unit B.Sc. Computer Science.
- (d) Two units each in BBA and BCA
- (e) One unit in PGDCA.

G.C.(W) Bhiwani

- (a) The Strength in BA-Ist Year is reduced to 400 from 540 at present.
- (b) One unit each in BBA and PGDCA.
- (c) 120 seats allotted for B.Com.
- (d) One unit in BCA

G.C. Faridabad

- (a) The student strength in BA-Ist year is reduced to 500 from 600.
- (b) One unit each in B.Sc. Computer Science and B.Com.
- (c) One Unit in M.Com.
- (d) One unit each in BCA and BBA
- (e) One Unit each in B.Sc. Chemistry (Hons.) and B.Sc. Bio-Technology

D.G.C. Gurgaon

- (a) One unit each in B.Com and B.Sc. Computer Science
- (b) Three units in BCA
- (c) Two units each in BBA and PGDCA
- (d) The student strength in BA-Ist Year is 800.

G.C. Gurgaon

- (a) The student strength in BA-Ist year is reduced to 400 from 700 at present
- (b) Number of students in B.Com. Ist Year is to be increased to 300 from existing 209
- (c) One unit in BBA and Two units in BCA
- (d) One unit each in M.Com and ~~MCA~~ *M.C.C. Computer*
- (e) One Unit in B.Sc. Home Science

G.C. Bahadurgarh

- (a) The Strength in BA-Ist Year is reduced to 280 from 359 at present
- (b) One Unit in B.Com.
- (c) One Unit each in BBA in Boys and Girls Wing.

G.C. Bhiwani

- (a) The Strength in BA-Ist Year is reduced to 700 from 973 at present.
- (b) 160 seats for B.Com.
- (c) One unit B.Sc. Computer Science.
- (d) Two units each in BBA and BCA
- (e) One unit in PGDCA.

G.C.(W) Bhiwani

- (a) The Strength in BA-Ist Year is reduced to 400 from 540 at present.
- (b) One unit each in BBA and PGDCA.
- (c) 120 seats allotted for B.Com.
- (d) One unit in BCA

G.C. Faridabad

- (a) The student strength in BA-Ist year is reduced to 500 from 600.
- (b) One unit each in B.Sc. Computer Science and B.Com.
- (c) One Unit in M.Com.
- (d) One unit each in BCA and BBA
- (e) One Unit each in B.Sc. Chemistry (Hons.) and B.Sc. Bio-Technology

D.G.C. Gurgaon

- (a) One unit each in B.Com and B.Sc. Computer Science
- (b) Three units in BCA
- (c) Two units each in BBA and PGDCA
- (d) The student strength in BA-Ist Year is 800.

G.C. Gurgaon

- (a) The student strength in BA-Ist year is reduced to 400 from 700 at present
- (b) Number of students in B.Com. Ist Year is to be increased to 300 from existing 209
- (c) One unit in BBA and Two units in BCA
- (d) One unit each in M.Com and ~~MCA~~ *M.Sc. Computer*
- (e) One Unit in B.Sc. Home Science

G.C. Hansi

- (a) The student strength in Arts Stream is reduced to 400 from 593
- (b) One unit in BBA

G.C. Hisar

- (a) The strength of students in the College is to be increased from 3395 to 4200. The students so increased should be adjusted in the different courses already being run in the College. The student strength of BA-1st year is 660.
- (b) Two units in B. Com.
- (c) One unit each in B. Sc. (Bio-Tech.) and B.B.A.

G.C. Jhajjar

- (a) The student strength in BA-1st year is reduced to 350 from 489 at present.
- (b) One unit of B.B.A.

G.C. Jind

- (a) The student strength of BA-1st Year is reduced to 500 from 630 at present.
- (b) One unit each in BBA, BCA and PGDCA
- (c) One unit in B. Com.

G.C. (W) Jind

- (a) The student strength in BA-1st year is reduced to 300 from 414 at present.
- (b) One unit in each in BBA, BCA and PGDCA
- (c) One unit in B.Com.
- (c) P. G. in Music (I & V) One Unit each.

G.C. Karnal

- (a) The strength of students in the College is to be increased from 3168 to 4200. 1000 students so increased should be adjusted in different courses already being run in the college.

G.C. (W) Karnal

- (a) The student strength in BA-1st year is decreased to 300 from 420 at present.
- (b) One unit each in BBA and BCA

G.C. Kalka

- (a) The student strength in BA-1st year is reduced to 400 from 500 at present.
- (b) No. of students in B.Com. I st year is increased to 160 from existing 132.
- (c) One unit M. Com.



**G.C. Mohindergarh**

- (a) The student strength in BA-Ist year is reduced to 500 from 600 at presents.
- (b) No. of students in B. Com. is to be increased from existing 55 to 80.
- (c) No. of students in BBA is to be increased from 60 to 80.
- (d) One unit of BCA.

**G.C. Narnaul**

- (a) One unit in B.Sc. Non-Medical
- (b) No. of students in BBA is to be increased from 27 to 60.
- (c) One Unit each in BCA, M. Com. and B. Sc.- Computer Science.

**G.C. (W) Narnaul**

- (a) One unit of BBA
- (b) No. of students in B. Com. is to be increased from 68 to 80.

**G.C. Narwana**

- (a) One unit in B.Com.
- (b) The Students in BA-Ist year is reduced to 500 from existing 600.
- (c) One unit each in BCA, BBA

**G. C. Panchkula**

- (a) One Unit each in BCA, BBA and B. Com.

**G.C. Rohtak**

- (a) One unit in B. Com.
- (b) One unit in BCA

**G.C. (W) Rohtak**

- (a) One unit each in BCA, BBA, B. Com. and B. Sc. (Non-Medical)
- (b) Diploma in Food and Nutrition

**G.C. Tohana**

- (a) One unit in B.Com.
- (b) One unit each in BCA and BBA

**G.C. Tauru**

- (a) One Unit in BBA.

**G.C. Sirsa**

- (a) One Unit in B.Sc. Non-Medical

*Rajinder Singh*  
Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.

From:

The Higher Education Commissioner, Haryana  
Siksha Sadan, Sector 5, Panchkula.

To:

The Principals  
All Government Colleges in the State of Haryana.

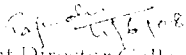
Memorandum No. 4/8-2007 CI (1)  
Panchkula, the 4.6.08

Subject: - Admission Guidelines for the Academic Session 2008-09

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Reference to the subject noted above.

Admission Guidelines for the Academic Year 2008-09 are hereby sent to you. It is requested that these guidelines may be followed strictly while making admissions for the academic session 2008-09.

  
Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.

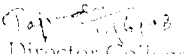
Encl. - i) Admission Guidelines  
ii) Annexure I (Pages 1-3)

Encl. No. Even

Dated, Panchkula, the 4.6.08

A copy is forwarded to the following for information and necessary action:-

1. Registrar, Kurukshetra University, Kurukshetra
2. Registrar, Mahatma Dayanand University, Rohtak

  
Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.

# ADMISSION GUIDELINES FOR THE ACADEMIC

## SESSION 2008-09:

(I) Admission Schedules of Kurukshetra University, Kurukshetra is attached herewith for compliance. Admission Schedule of Maharshi Dayanand University, Rohtak is awaited.

(II) Admission in the subject of Science and Commerce is to be done in first 2-3 days of admission schedule and after that admission in B.A.-Ist Year is to be started.

### (II) GUIDELINES FOR TRADITIONAL DEGREE COURSES:

#### A) NUMBER OF SEATS ALLOTTED:

The detail of seats allotted to each college prescribed for each stream at under graduate level has been indicated in Annexure I.

#### B) ELIGIBILITY CRITERIA:

(i) The Admission to T. D. C.-I (all faculties) will be made purely on merit basis. Marks obtained in the qualifying examination by the students shall be the sole criterion for admission.

(ii) Compartment Candidates will be entertained on the last day of admission subject to availability of seats.

(iii) Failed candidates in T. D. C.-I are not allowed admission in T. D. C.-I. These students may be encouraged to pursue higher education through Distance Education Programmers /Correspondence courses being offered by the State Universities, IGNOU and a large number of other Universities in the country.

#### C) MINIMUM NUMBER OF STUDENTS TO BE ENROLLED:

In order to have optimum utilization of the resources and faculty, the following criterion will be adopted for enrolment of students:

##### i) Arts Faculty:

A minimum of 40 students to be admitted for starting/ continuing a subject.

##### ii) Commerce Faculty:

A minimum of 30 students to be admitted for starting/ continuing a subject.

##### iii) Science Faculty:

A minimum of 20 students to be admitted for starting/ continuing a subject.

However, the minimum number of students required to continue or to start the subjects of Mathematics, Economics, Psychology will be 25 and for the subjects of Music and Fine Arts will be 15 students with a condition that the concerned Principals shall record in writing that the faculty in position will be fully utilized.

*G. Talwar*

**D) ELECTIVE SUBJECTS:**

The subjects like Hindi Compulsory, Elective, Sanskrit Compulsory/Elective, and Punjabi Compulsory/Elective should be offered only where there are more than 30 students opting for each of these subjects.

It is clarified that no relaxation in the number of students will be given. The Principals are advised not to make any correspondence in this regard.

**E) LAST DATE OF SUBJECT CHANGE:**

The students may be allowed change of subject(s) within 15 days of start of regular classes but not later than 31.07.2008.

**F) TEACHING WORKLOAD:**

The Principals must work out teaching workload by 7<sup>th</sup> August, 2008. This workload will be arrived at after taking into account the actual number of students enrolled in a subject/stream after accounting for all the cases of subject change. It would be the responsibility of the concerned Principal to ensure the correctness of the teaching workload assessment. The guidelines regarding admissions issued by the Directorate along with the norms of University from time to time should be strictly followed.

**(III) GUIDELINES FOR PG COURSES:**

The State Govt. has decided to fix the number (minimum & maximum) for MA I classes (only wherever being run) as 30-60 students per subject and in case of Languages and Music (I & V) 15-30 students. It has been decided that PG classes in any subject may not start unless there is sufficient number of teaching staff having Ph. D. degree in the relevant subject posted in the college. Wherever PG classes (1st year) are running, then fresh batch may not be enrolled in case of lack of enough lecturers having Ph. D. degree.

**(IV) GUIDELINES FOR NEW/ JOB-ORIENTED COURSES :**

For the Job oriented courses, the minimum number of students permissible is 40. The Principal shall ensure the availability of infrastructure and deployment of guest faculty.

**(V) RESERVATION:**

The reservation policy of the State Government regarding admissions must be strictly followed. Any violation of guidelines issued by the State Government will be viewed seriously. According to the guidelines issued by the Chief Secretary vide No. 22/34/98-3 GS III dated 19.03.1999 and No. 22/89/97-3G.S.III dated 07.08.2000 the following reservation is to be provided to different categories:

1/2/2



Annexure I

Sr. No.	Name of the College	Seats allotted in B.A. I		Seats allotted in B.Com. I		Seats allotted in B.Sc.I		Additional courses given with student strength 2008-09
		2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	
1.	<b>Distt. Ambala</b>							
	G.C. Ambala Cantt	320	240	180	200	40 NM 40 M	40 NM 40 M	B.Sc. (IT) 40 BCA 40 PGDCA 40 B.Sc. Comp.Sc. 40 M.Sc. Comp. Sc. 40
2.	<b>Distt. Panchkula</b>							
	G.C. Panchkula	400	400	180	220	120 NM 40 M	120 NM 40 M	BCA-40 BBA-40
3.	G.C. Kalka	500	400	180	160	40 NM 40 M	40 NM 40 M	M.Com. 40
4.	<b>Distt. Bhiwani</b>							
	G.C. Bhiwani	1100 Mor 280 Eve	700 Mor 280 Eve	120 Mor	160 Mor	200 NM 100 M	200 NM 100 M	B.sc. Comp.Sc. 40 BFA 40 BCA 40 PGDCA 40
5.	G.C. Bhiwani (Women)	540	400	20	120			BBA 40 BCA 40 PGDCA 40
6.	<b>Distt. Faridabad</b>							
	G.C. Faridabad	600 (Mor) 120 (Eve)	500 (Mor) 120 (Eve)	180	220	420 NM 240 M	420 NM 240 M	BBA-40 BCA-40 B.Sc. Comp.Sc. 40 B.Sc. (Chem.) 40 B.Sc. Bio-Tech (Hons.) 40 M.Com. 40
7.	<b>Distt. Gurgaon</b>							
	Dron. G.C. Gurgaon	800	800	300	340	380 NM 120 M	380 NM 120 M	BBA-80 BCA-120 B.Sc. Comp.Sc. 40 PGDCA 80
	G.C., Sector-14 Gurgaon	700	400	300	300	180 NM 180 M	180 NM 180 M	BBA 40 BCA 80 E.Sc. Home Sc. 40 M.Sc. Comp.Sc. 40 M.Com. 40
9.	<b>Distt. Mewat</b>							
	G.C. Tauru	200	200	50	50			BBA 40

G.S.

	Distt. Hisar							
10.	G.C. Hisar	600	600	150	250	120 NM 120 M	160 NM 160 M	B.Sc. Bio Tech - 40 BBA-40 BBA-40
11.	G.C. Mansi	600	180	150	160			BCA-40 BBA-40
	Distt. Fatehabad							
12.	G.C. Tohana	480	180	80	120			BCA-40 BBA-40
	Distt. Jind							
13.	G.C. Jind	630	300	80	220	240 NM 60 M	240 NM 60 M	BBA-40 BCA-40 PGDCA-40
14.	G.C.W. Jind	414	300	160	200			BBA-40 BCA-40 PGDCA-40 PG Music(I)-40 PG Music(V)-40
15.	G.C. Narwana	600	500	120	160	120 NM 60 M	120 NM 60 M	BBA-40 BCA-40
	Distt. Karnal							
16.	G.C. Karnal	180	180	180	160	400 NM	400 NM	Strength is to be increased from 3168 to 4200 in the existing courses. As per policy decision the number of seats are to be increased in Science, Commerce streams and other Job Oriented Courses and not in Arts stream. The letter No. 10726 dt. 29.2.2008 under reference for increasing seats in various courses are hereby approved.
17.	G.C.W. Karnal	425	300	200	200			BBA-40 BCA-40

*Handwritten signature*

18.	Distt. Mohindergarh G.C. Mohindergarh	600	500	80	80	120 NM 60 M	120 NM 60 M	BBA 80 BCA 40
19.	G.C.W.Narnaul	660	650	80	80			BBA 40
20.	G.C. Narnaul	660	600	120	120	120 NM 120 M	160 NM 120 M	BCA 40 3.5c.Comp.Sc.40 M.Com. 40
21.	Distt. Rohtak G.C.W. Rohtak	720	720	240	280	200 NM 200 M	240 NM 200 M	BBA 40 BCA-40 Dip. in Food & Nutrition-40
22.	Pt. NRS G.C. Rohtak	640	640	80	160	180 NM 120 M	180 NM 120 M	BCA-40
23.	Distt. Jhajjar G.C. Jhajjar	600	550	180	180	180 NM 60 M	180 NM 60 M	BBA-40
24.	G.C. Bahadurgarh	400 Boys 400 Girls (Mor.) 360 (Eve)	280 Boys 280 Girls (Mor.) 360 (Eve)	180	220	120 NM 60 M	120 NM 60 M	BBA(Boys)-40 BBA(Girls)-40
25.	Distt. Sirsa G.C. Sirsa	1100 (Mor.) 240(Eve.) 220 Girls Wing	1100 (Mor.) 240(Eve.) 220 Girls Wing	160	160	180 NM 120 M	220 NM 120 M	

- Note :
1. Three Level Computer Course is also sanctioned in above 25 Govt. Colleges.
  2. The Number of students is same in the remaining 45 Colleges as in previous year 2007-08.

(Signature)

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From

The Higher Education Commissioner, Haryana,  
Siksha Sadar, Sector-5, Panchkula.

To

The Principals  
All Government Colleges in the State of Haryana.

Memo. No. 4/48-2009 CI (1)  
Dated, Panchkula, the 26-5-09

**Subject: - Admission Guidelines for the Academic Session 2009-10.**

Please refer to the subject noted above.

Admission Guidelines for the Academic Session 2009-10 are hereby sent to you. It is requested that these guidelines may be strictly adhered to while making admissions for the said session.

  
Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.  



Encl: i) Admission Guidelines  
ii) Annexure I, II & III

Endst. No. Even

Dated, Panchkula, the

A copy is forwarded to the following for information and necessary action: -

1. Registrar, Kurukshetra University, Kurukshetra
2. Registrar, Maharishi Dayanand University, Rohtak

  
Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.

**ADMISSION GUIDELINES FOR THE ACADEMIC SESSION 2009-10:**

(I) Admission Schedules of Kurukshetra University, Kurukshetra and Maharshi Dayanand University, Rohtak are attached herewith as Annexure II & III for strict compliance.

**(II) GUIDELINES FOR TRADITIONAL DEGREE COURSES:**

**A) NUMBER OF SEATS ALLOTTED:**

The detail of seats allotted to each college for each stream at under graduate level has been indicated in **Annexure I**.

**B) ELIGIBILITY CRITERIA:**

- (i) The Admission to T. D. C.-I (all faculties) will be made purely on merit basis. Marks obtained in the qualifying examination by the students shall be the sole criterion for admission.
- (ii) Compartment Candidates will be entertained on the last day of admission subject to availability of seats.
- (iii) Failed candidates in T. D. C.-I are not allowed admission in T. D. C.-I. These students may be encouraged to pursue higher education through Distance Education Programmers /Correspondence courses being offered by the State Universities, IGNOU and a large number of other Universities in the country.

**C) MINIMUM NUMBER OF STUDENTS TO BE ENROLLED:**

In order to have optimum utilization of the resources and faculty, the following criterion will be adopted for enrolment of students:

- i) **Arts Faculty:**  
A minimum of **40** students to be admitted for starting/ continuing a subject.
- ii) **Commerce Faculty:**  
A minimum of **40** students to be admitted for starting/ continuing a subject.
- iii) **Science Faculty:**  
A minimum of **30** students to be admitted for starting/ continuing a subject.

However, the minimum number of students required to continue or to start the subjects of Mathematics, Economics, Psychology will be 25 and for the subjects of Music and Fine Arts will be 15 students with a condition that the concerned Principals shall record in writing that the faculty in position will be fully utilized.

**D) ELECTIVE SUBJECTS:**

The subjects like Hindi Compulsory/Elective, Sanskrit Compulsory/Elective, and Punjabi Compulsory/Elective should be

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offered only where there are more than 30 students opting for each of these subjects.

It is clarified that no relaxation in the number of students will be given. The Principals are advised not to make any correspondence in this regard.

**E) LAST DATE OF SUBJECT CHANGE:**

The students may be allowed change of subject(s) within 15 days of start of regular classes but not later than **31.07.2009**.

**F) TEACHING WORKLOAD:**

The Principals must work out teaching workload by **4<sup>th</sup> August, 2009**. This workload will be arrived at after taking into account the actual number of students enrolled in a subject/stream after accounting for all the cases of subject change. It would be the responsibility of the concerned Principal to ensure the correctness of the teaching workload assessment. The guidelines regarding admissions issued by the Directorate from time to time along with the norms of University should be strictly followed.

**(III) GUIDELINES FOR PG COURSES:**

The State Govt. has decided to fix the number (minimum) for MA-I classes (wherever being run) as 40 students per subject and in case of Music (I & V) 15-30 students. It has been decided that PG classes in any subject may not start unless there is sufficient number of teaching staff having Ph. D. degree in the relevant subject posted in the college. Wherever PG classes (1st year) are running, then fresh batch may not be enrolled in case of lack of enough lecturers having Ph. D. degree.

**(IV) GUIDELINES FOR NEW / JOB-ORIENTED COURSES :**

For the Job oriented courses, the minimum number of students permissible is 40. The Principal will take personal interest to see that there is required strength of PG, JOC, Science and Elective subjects up to maximum number as per norms of University/ directions from Directorate.

**(V) RESERVATION:**

The reservation policy of the State Government regarding admissions must be strictly followed. Any violation of guidelines issued by the State Government will be viewed seriously. According to the guidelines issued by the Chief Secretary vide No. 22/34/98-3 GS III dated 19.03.1999 and No. 22/89/97-3G.S.III dated 07.08.2000 the following reservation is to be provided to different categories:

*As per*



- 66-
- i) Scheduled Castes 20%
  - ii) Backward Classes 27% (Block A 16%, Block B 11%)
  - iii) \*Physically Handicapped 3%

\* for the purpose of admission in Government and as well as, in I.T.I.'s / Technical Educational Institutions and Colleges, there will be 3% reservation for physically handicapped (1% for blind or low vision, 1% for hearing impaired and 1% for locomotors disability). But in the event of the quota reserved for physically handicapped remaining unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards (1%) and dependents freedom fighters (1%)'.

Note: Seats are not to be kept vacant due to non availability of SC students. These should be filled up from General Category as per rules after taking all necessary action for filling it from SC Category.

(VI) **GENERAL:**

- (i) The common admission schedule of the affiliating University must be adhered to.
- (ii) Colleges are required to procure a copy of gazette from Haryana School Education Board, Bhiwani, CBSE, New Delhi and Chandigarh for the purpose of preparing merit list.
- (iii) Admissions in evening classes (wherever applicable) be allowed strictly to those candidates who are employed in some vocation as per Govt. instructions on the subject. However, other conditions like minimum number of students for starting/continuing a subject etc shall remain the same as explained in serial No. IV of these guidelines.
- (iv) The number of students in a section will be 70 to 80. The composition group will be half of the section strength subject to a minimum of 30/40 students.
- (v) The Principals are to ensure that the tutorials should be held regularly in all classes.
- (vi) It should be mentioned in the Prospectus that a student who has taken admission in Evening College will not be shifted later on to the morning classes even if some seats in morning session fall vacant.
- (vii) Principals shall also ensure that counselling of one week is undertaken with parents and students in the last week of

*Agree*

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June so that all their doubts and queries regarding subjects and courses are clarified. For this, necessary schedule may be prepared.

(viii) In case of any problem regarding these instructions/admissions, the Principals should contact and correspond with the Directorate immediately.

The admission guidelines mentioned above must be strictly adhered to.

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## ANNEXURE-1

Sr. No	Name of the Govt. College	Seats allotted in B.A. I	Seats allotted in B.Com. I	Seats allotted in B.Sc.I 2009-10	Seats Allotted for JOC's and other Courses	Subject/Courses to be Discontinued
Distt. Ambala						
1	Govt. College Naraingarh	420	120	60(NM)	MA Economics-30-60 M.Com- 30-60 M.F.C- 30-60 B.Sc. C.Sci.- 30-60	
2	* Govt. College Ambala Cantt	320	200	40(NM) 40(M)	Course of Hospitality (40-60) PG Dip. in Retailing and Logistic Mgt.(40-60) PG Diploma in Mass Communication, Home Science - 40	MA English
3	Govt. College, Saha	160	160		--	Sanskrit Elective
Distt. Panchkula						
4	* Govt. College Panchkula	400	300	120(NM) 40 (M)	M.Sc. IT 40-60 PGDCA 40-60 LLB-60	MA Hindi, Industrial Chemistry, Hons in English, Geography, Music (I), Sanskrit, Political Science
5	Govt. College for Women, Panchkula.	240	120		BTM-1 Unit BBA- 1 Unit B.Sc Home Science.	Music(I), Economics and Public Administration, Physical Education, Chemistry, Home Science(E), Physics, Fine Arts, Defence Studies, B.Sc Bio Tech. B.Sc (NM) B.Sc Medical to be merged with G.C. Panchkula. Action to be taken by both the Principals
6	Govt. College Barwala	180	80		--	

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S. No	Name of the Govt. College	Seats allotted in B.A. I	Seats allotted in B.Com. I	Seats allotted in B.Sc.I 2009-10	Seats Allotted for JOC's and other Courses	Subject/Courses to be Discontinued
7	* Govt. College Kalka	320	240	40 (NM)		MA Political Science, Hons. In Music, Economics & Hindi (E), Punjabi (C), B.Sc Biotech, B.Sc Medical
Distt. Bhiwani						
8	* Govt. College Bhiwani	620	240	200 (NM) 100(M)	B.C.A- 40-60 BBA 40-60	Philosophy to be combined in Mor. & Eve, Classes.
	Evening	280				
9	* Govt. College Bhiwani( Women)	480	120	B.Sc (Med. & Non Med.) to be merged with boys College	B.C.A- 40-60 BBA 40-60	
10	Govt. College Tosham	300	60			
11	Govt. College of Edu, Bhiwani				M.Ed, Letter shall be issued separately for seats in B.Ed	
12	Govt. College Loharu	360 (Boys)	60 (Boys)			
		240 (Girls)	60 (Girls)			
13	Govt. College Bound Kalan	250				
14	Govt. College Siwani	300	60		BCA 40-60	
FARIDABAD						
15	* Govt. College Faridabad	420	220	160(NM) 160(M)	MA Economics-30-60, BCA- 120 M.Sc Comp- 40-60 , BBA Strength to be raised to 60.	
	Evening	120				
16	Govt. College for Women, Faridabad	240	120			Music (I)

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From

The Higher Education Commissioner, Haryana,  
Siksha Sadan, Sector-5, Panchkula.

To

The Principals  
All Government Colleges in the State of Haryana.

Memo. No. 4/13 -2010 CI (1)  
Dated, Panchkula, the 4.6.2010

**Subject: - Admission Guidelines for the Academic Session 2010-11.**

Please refer to the subject noted above.

Admission Guidelines for the Academic Session 2010-11 are hereby sent to you. It is requested that these guidelines may be strictly adhered to while making admissions for the said session.

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4.6.2010

Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.

Encl: i) Admission Guidelines  
ii) Annexure I, II & III

Indst. No. Even

Dated, Panchkula, the 4.6.2010

A copy is forwarded to the following for information and necessary action: -

1. Registrar, Kurukshetra University, Kurukshetra
2. Registrar, Maharishi Dayanand University, Rohtak

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4.6.2010

Assistant Director Colleges-I  
for Higher Education Commissioner Haryana,  
Panchkula.

**ADMISSION GUIDELINES FOR THE ACADEMIC SESSION 2010-11:**

(I) Admission Schedules of Kurukshetra University, Kurukshetra and Maharshi Dayanand University, Rohtak are attached herewith as Annexure II & III for strict compliance.

**(II) GUIDELINES FOR TRADITIONAL DEGREE COURSES:**

**A) NUMBER OF SEATS ALLOTTED:**

The number of seats allotted for various streams/courses/subjects will remain same in general as per the previous academic session. However, the changes made in this regard are indicated in Annexure-I.

**B) ELIGIBILITY CRITERIA:**

(i) The Admission to T. D. C.-I (all faculties) will be made purely on merit basis. Marks obtained in the qualifying examination by the students shall be the sole criterion for admission.

(ii) Compartment Candidates will be entertained on the last day of admission subject to availability of seats.

(iii) Failed candidates in T. D. C.-I are not allowed admission in T. D. C.-I. These students may be encouraged to pursue higher education through Distance Education Programmers /Correspondence courses being offered by the State Universities, IGNOU and a large number of other Universities in the country.

**C) MINIMUM NUMBER OF STUDENTS TO BE ENROLLED:**

In order to have optimum utilization of the resources and faculty, the following criterion will be adopted for enrolment of students:

i) **Arts Faculty:**

A minimum of 40 students to be admitted for starting/ continuing a subject.

ii) **Commerce Faculty:**

A minimum of 30 students to be admitted for starting/ continuing a subject.

iii) **Science Faculty:**

A minimum of 20 students to be admitted for starting/ continuing a subject.

iv) **PG Courses**

For MA-I Classes (only where being run) 30-60 students per subjects, and in case of languages and Music 15-30.

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**D) ELECTIVE SUBJECTS:**

The subjects like Hindi Compulsory/Elective, Sanskrit Compulsory/Elective, and Punjabi Compulsory/Elective should be offered only where there are more than 30 students opting for each of these subjects.

It is clarified that no relaxation in the number of students will be given. The Principals are advised not to make any correspondence in this regard.

**E) LAST DATE OF SUBJECT CHANGE:**

The students may be allowed change of subject(s) within 15 days of start of regular classes but not later than **31-07-2010**.

**F) TEACHING WORKLOAD:**

The Principals must work out teaching workload by **9<sup>th</sup> August, 2010**. This workload will be arrived at after taking into account the actual number of students enrolled in a subject/stream after accounting for all the cases of subject change. It would be the responsibility of the concerned Principal to ensure the correctness of the teaching workload assessment. The guidelines regarding admissions issued by the Directorate from time to time along with the norms of University should be strictly followed.

**(G) GUIDELINES FOR NEW / JOB-ORIENTED COURSES :**

For the Job oriented courses, the minimum number of students permissible is 40. The Principal will take personal interest to see that there is required strength of PG, JOC, Science and Elective subjects up to maximum number as per norms of University/ directions from Directorate.

**(H) RESERVATION:**

The reservation policy of the State Government regarding admissions must be strictly followed. Any violation of guidelines issued by the State Government will be viewed seriously. According to the guidelines issued by the Chief Secretary vide No. 22/34/98-3 GS III dated 19.03.1999 and No. 22/89/97-3G.S.III dated 07.08.2000 the following reservation is to be provided to different categories:

- |      |                         |                                |
|------|-------------------------|--------------------------------|
| i)   | Scheduled Castes        | 20%                            |
| ii)  | Backward Classes        | 27% (Block A 16%, Block B 11%) |
| iii) | *Physically Handicapped | 3%                             |
- \* for the purpose of admission in Government and as well as, in I.T.I.'s /Technical Educational Institutions and Colleges, there will be 3% reservation for physically handicapped (1% for blind or low vision, 1% for hearing impaired and 1% for locomotors disability). But in the event of the quota reserved for physically handicapped remaining unutilized due to non-availability for suitable category of handicapped candidates, it

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may be offered to the Ex-servicemen and their wards (1%) and dependents freedom fighters (1%)'.

Note: Seats are not to be kept vacant due to non availability of SC students. These should be filled up from General Category as per rules after taking all necessary action for filling it from SC Category.

(I) **GENERAL:**

- (i) The common admission schedule of the affiliating University must be adhered to.
- (ii) Colleges are required to procure a copy of gazette from Haryana School Education Board, Bhiwani, CBSE, New Delhi and Chandigarh for the purpose of preparing merit list.
- (iii) Admissions in evening classes (wherever applicable) be allowed strictly to those candidates who are employed in some vocation as per Govt. instructions on the subject. It should be mentioned in the Prospectus that a student who has taken admission in Evening College will not be shifted later on to the morning classes even if some seats in morning session fall vacant.
- (iv) The number of students in a section will be 60 to 80. The composition group will be half of the section strength subject to a minimum of 30/40 students.
- (v) The Principals are to ensure that the tutorials should be held regularly in all classes.
- (vi) Principals shall also ensure that counselling of one week is undertaken with parents and students in the last week of June so that all their doubts and queries regarding subjects and courses are clarified. For this, necessary schedule may be prepared.

The admission guidelines mentioned above must be strictly adhered to.

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## Annexure -I

Sr. No.	Name of the Govt. College	Introduction of New Courses /Subjects	Discontinuation of Course /Subject	Increase /Decrease in No. of Seats
1	Govt. College for Women, Karnal	B. Sc Comp. Sc. 1 Unit M.Com 1 Unit BBA 60 Seats	-	B.Com 160 Seats from 200 seats.
2	Govt. College, Sirsa	B.A (Hons) Psychology 1 Unit	B.P.Ed, BBA, BTM, Electronics.	-
3	Govt. College, Adampur	B.Sc (NM) 1 Unit	-	-
4	Govt. College, Rohtak	BA (Hons) History 1 Unit. BA (Hons) Pol. Sci 1 Unit. BCA 180 Seats Functional English 1 Unit. B.Sc (Comp.Sci) 1 Unit.	-	Seats for B.Sc (NM) increased upto 400.
5	Govt. College for Women, Rohtak	Functional Hindi 1 Unit.	-	-
6	Govt. College, Sector-9, Gurgaon	Dip. In Mass Communication. 1 Unit	-	1 Additional Unit in BCA.
7	Govt. College, Sidhrwali	EBA 1 Unit E.Com 1 Unit.	-	-
8	Govt. College, Loharu (Girls Wing)	B.Com 1 Unit	-	-
9	Govt. College, Sector-14, Gurgaon	B Sc (Hons) Botany 1 Unit B.Sc (Hons) Zoology 1 Unit B.Sc (Hons) Physics 1 Unit B.Sc (Hons) Chemistry 1 Unit B.Sc (Hons) Mathematics 1 Unit BA (Hons) Geography 1 Unit	-	-
10	Govt. College, Nangal Chaudhary	Economics in B.A-I	-	-
11	Govt. College, Ambala Cantt.	MA English 1 Unit	M.Sc (Comp. Sc), Home Science PG Dip. In Retailing & Mgt.	Seats reduced for BCA from 80 to 60.
12	Govt. College for Women, Murthal	-	BBA BCA	Additional 60 Seats in BA
13	Govt. College, Dubaldhan	-	BCA	-
14	Govt. College, Narnaul	-	-	Additional 60 seats in B.Sc (NM)
15	Govt. College, Mohindergarh	-	-	Additional 100 seats in BA and additional 60 seats in B.Sc (NM)
16	Govt. College Tauru	-	BCA	-

17.	Govt. College Faridabad	Music (V)	-	-
18.	Govt. College, Panchkula	MA (Psychology) 1 Unit. MA (History) 1 Unit. MA (Pol. Sc) 1 Unit.	-	-

**Note:-** Under Normal Circumstances no change will be made in the above allotment. However, if it is extremely required to increase the number of Seats in any faculty that should be supported with the following information regarding concerned faculty .

- i. Number of Application forms received.
- ii. Number of Application forms pending.
- iii. Cut off Percentage.
- iv. Justifications.
- v. Requirement of Faculty and Infrastructure.
- vi. Subject wise requirement of Seats.

*Notes*

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Receipt

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**  
**NOTIFICATION**

The Vice-Chancellor has approved Common Academic Calender including Schedule of Terms & Vacations for observance. The University Teaching Departments, M.D.U.,P.G. Regional Centre, Rewari and the affiliated Colleges running UG/PG Courses(Arts, Science & Commerce etc.) shall therefore observe the following schedule for the session 2010-11:

**A POST GRADUATE AND UNDER-GRADUATE COURSES INCLUDING BBA ,BCA/BSC AND B.COM. (SEMESTER SYSTEM).**

Admissions	01.07.2010 to 15.7.2010
Teaching: Odd Semesters	16.07.2010 to 30.11.2010
Examinations	01.12.2010 onwards.
Winter Vacation	17.12.2010 to 31.12.2010
Teaching: Even Semesters	01.01.2011 to 30.4.2011
Examinations	02.05.2011 onwards
Summer Vacation(2010-11)	07.05.2011 to 30.6.2011

Note:

In case results of even Semesters are not declared in time, provisional admissions in case of ongoing semesters may be made and classes may commence w.e.f.16 July 2010

**B UNDERGRADUATE COURSES(ANNUAL SYSTEM)**

Admissions	01. 07.2010 to 15.07.2010
Ist term	16.07.2010 to 16.12.2010
Winter Vacations	17.12.2010 to 31.12.2010
2 <sup>nd</sup> term	01. 01.2011 to 31.03.2011
Examinations	01. 04.2011 onwards
Summer vacations(2010-11)	07.05.2011 to 30.06.2011

Note: 1. The next academic session 2011-12 will start from Ist July,2011.

2 The Degrees shall be awarded within 180 days from the date of notification result.

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O/o FCHE

Dy. No.: 1084

Dated: 20-5-10

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
("A" Grade, NAAC Accredited)

**NOTIFICATION**

Subject: Schedule of Academic Calendar for the Academic Session 2010-2011.

It is notified that the Admission Committee of the University vide its Resolution No.2 dated 5.5.2010 has approved the Schedule of Academic Calendar for the Session 2010-2011 as under :

**A. FOR POST-GRADUATE AND UNDER-GRADUATE COURSES (SEMESTER SYSTEM) :**

Admissions	01.07.2010 to 15.07.2010
Teaching Odd Semester	16.07.2010 to 30.11.2010
Examinations	01.12.2010 to 20.12.2010
Winter Vacation	17.12.2010 to 31.12.2010
Teaching Even Semester	01.01.2011 to 30.04.2011
Examinations	02.05.2011 to 21.05.2011
Summer Vacations (2010-11)	07.05.2011 to 30.06.2011

**B. FOR UNDER-GRADUATE COURSES (ANNUAL SYSTEM) :**

Admissions	01.07.2010 to 15.07.2010
1 <sup>st</sup> Term	16.07.2010 to 16.12.2010
Winter Vacation	17.12.2010 to 31.12.2010
2 <sup>nd</sup> Term	01.01.2011 to 31.3.2011
Examinations	01.04.2011 onwards
Summer Vacations (2010-11)	07.05.2011 to 30.06.2011

- Note: 1. The next academic session 2011-12 will start from 1<sup>st</sup> July, 2011 onwards.
2. Award of Degrees : Degrees shall be awarded within 180 days from the date of notification of result.
3. In case result of the Even Semester are not declared in time, provisional admissions in case of ongoing Semesters may be made and classes may commence w.e.f. 16<sup>th</sup> July, 2010.
4. If the number of teaching days falls less than 180 days (90 days in each semesters) in the academic session 2010-11 due to some unforeseen reasons, it would be the responsibility of each Department/Institute/College to make good the loss by arranging extra classes.

REGISTRAR

Endst.No.ACR-2/T&V-9(v)/10/10247-10496

Dated : 17.05.2010

Copy of the above is forwarded to the following for information and necessary action:

- Secretary to the Governor, Haryana, Raj Bhawan, Chandigarh (for kind information of the Hon'ble Chancellor).
- Secretary, University Grants Commission, New Delhi
- Higher Education Commissioner, Haryana, Shiksha Sadan, Sector-5, Panchkula.
- Director, Technical Education, Haryana, Panchkula.

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