From
Director General Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula.

To
The Principal of Govt. Colleges (Centres of Excellence)
(List attached)

Memo No. 27/4-2018 Co., (1)
Dated Panchkula, the 30/8/2018

Sub: Meeting of Centre of Excellence Colleges.

Kindly refer to the subject cited above.

I have been directed to inform you that Meeting of Centre of Excellence colleges will be held on 30.8.2018 at 11:00 AM under the Chairpersonship of Smt. Jyoti Arora, IAS, Additional Chief Secretary to Govt. Haryana, Higher Education Department in the Conference Hall, Ground Floor, Shiksha Sadan, Sector-5, Panchkula. The Agenda of the meeting is enclosed herewith

You are requested to attend the meeting on the above-said scheduled date & time.

Encl: As Above

[Signature]
Deputy Director Coordination
for Director General Higher Education,
Haryana, Panchkula

Dated Panchkula the 30/8/2018

Endst. No. Even

A copy of the above is forwarded to the following for information and necessary action:-
1. PS/ACSHE
2. PA/DGHE
3. Care Taker for necessary arrangements.

[Signature]
Deputy Director Coordination
for Director General Higher Education,
Haryana, Panchkula
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Government College</th>
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<tr>
<td>1.</td>
<td>Govt. College Ambala Cantt.</td>
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<td>Govt. College Bhiwani</td>
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<td>4.</td>
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<td>7.</td>
<td>Dronacharya, Govt. College, Gurgaon</td>
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<td>8.</td>
<td>Govt. College for Girls, Sector-14, Gurgaon</td>
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<td>Govt College for girls Panchkula</td>
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<td>Govt. College PG College Kalka</td>
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<td>28.</td>
<td>Govt. College Kaithal</td>
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<td>29.</td>
<td>Pt. NRS. Govt. College Rohtak</td>
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<td>30.</td>
<td>Govt. College for Women Rohtak</td>
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<td>31.</td>
<td>Govt. National College Sirsa</td>
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Agenda for the meeting with the Principals of Centre of Excellence Colleges to be held on 30th August, 2018

1. Review of following issues:
   i. Enrolment in the last five years
   ii. New Courses added in the last five years
   iii. Number of teachers during five years
   iv. Upgradation of infrastructure done during last five years
   v. Academic achievements of the colleges
   vi. UGC recognition of the College
   vii. NAAC Status
   viii. IQAC Status
   ix. Number of PG courses
   x. Status of buildings/blocks in colleges
   xi. Smart Class Rooms
   xii. Sports infrastructure and achievements
   xiii. Job Oriented/Add on Courses
   xiv. Number of Placements during last five years
   xv. Language Labs
   xvi. Periodicity of Convocation functions held during last five years
   xvii. Orientation programme for students - report thereof
   xviii. Mentorship programmes
   xix. Adherence to the Lesson Plans

2. Initiatives undertaken in the college, if any

3. Grants received from UGC during last five years

4. Presentation on PRaYAAS (Performance Rating Yardstick for Academic Audit Standards) to be launched in Government Colleges: Principals to give their feedback and suggestions on PRaYAAS framework.
5. Launch of DRISHTI (Digital Revolution in Information Studies in Haryana for Transformation and Innovation) in Colleges

6. Launch of Soft Skills Training for students

7. Launch of Foundation Booklet for students and teachers

8. Discussion on assessment, training and placement of students—Concept Note is enclosed herewith.

9. Suggestions, if any
Reg hiring of agency for assessment, skill gap training and placement of non-technical students in Government Colleges in Haryana

The State Government is putting strong efforts on generating employment opportunities for the students getting trained in Vocational and Technical Institutions; however, minimal focus is towards the students graduating from the University or colleges of higher education.

The Govt. of Haryana has been making tremendous efforts in providing upright facilities for higher education in the state. The state has achieved remarkable progress in higher education and is providing quality education to its students, yet the majority of students are unable to get better job opportunities in various National/ Multi-National companies in private sector.

It has been felt lately that there is a need of intervention of industry interface, augmentation of skilling and entrepreneurship of students and setting up Centers of Excellence-Skill Nurturing and Placement Centers in selected Degree Colleges of Haryana in accordance with the conditions where skill training and entrepreneurship ideas to raise the employability/Self Employment potential of students would be provided.

Accordingly draft RFP has been prepared for onboarding agency to conduct assessment, skill gap training and placement. Following are some of the highlights of the RFP:

1) Scope of Work

- COUNSELLING AND ASSESSMENT

1. Conduct a Skill Gap study taking into account, the industry and curriculum needs, in order to arrive at a mapping of skill and aptitude required for key job profiles.

2. Conduct at least 3 rounds of workshops in each college involving all the stakeholders and widely publicize the training programs to garner optimal participation. This may include group and individual counselling session.

3. Counsel candidates through round of workshops in Colleges about the importance of soft skill as well employability skill in current job market and the training opportunities available under the project.

4. The agency shall register all the eligible candidates online on portal.

5. After the registration of students is complete, the selected bidder shall conduct a diagnostic assessment of the students to analyze the present aptitude and skill level of the candidates for further steps.
6. Diagnostic Assessment test will be conducted by the shortlisted Partner to Profile each and every eligible candidate enrolled in the final year of degree program and registered online.

7. Based on the Diagnostic Assessment report of the candidate and profile of student, the selected bidder shall guide the candidates and suggest the best suitable sector, Job roles and Employment/Self Employment opportunities for their career option.

- EMPLOYMENT AND SELF EMPLOYMENT LINKED TRAINING

1. The Proposed Employment linked training programs/ add on courses will be delivered in phased manner to the students in the Skill Nurturing and Placement Centers along with the regular program of colleges. The Employment and Self- Employment linked Training shall be provided in High demand sectors such as BFSI (including GST), IT, Retail, Telecom, Tourism & Hospitality, logistics, Agriculture, Healthcare, Automobile, renewable Energy, Textile, Aviation etc.

2. The Employment and Self-Employment linked Training will be provided in Domain Specific Skill Course with minimum duration of 4-5 months.

3. Training on Entrepreneurship/Start-ups will be provided for the students interested in Self Employment

4. The Training programs will be provided at these “Skill Nurturing and Placement Centers” during the weekdays, weekends or even on holidays including vacation for optimum career opportunities for students.

5. The selected bidder shall provide training on employment linked job oriented courses/ self-employment. Apart from this, it would also provide mandatory training to students in the areas of Basic English Communication, Soft Skills, Personality Development and basic IT. This should be in coherence with the industry requirement needs identified in Skill Gap Analysis

6. The selected bidder shall also have to include and ensure Exclusive “On Job Training/ Internship” to get the exposure of real time work environment for the trainees.

7. The Service Provider shall provide a certificate to every student whosoever joins and completes the course within 30 (thirty) days of course completion by the student failing which penalty will be imposed by DHE.

8. On the basis of internal assessments during training, remedial classes to be conducted for candidates who need more time to hone their skills.
- PLACEMENT ASSISTANCE

1. The selected bidder shall be responsible to create and maintain an Online Job Portal for strong placement assistance to trained candidates.

2. The Service Provider would be responsible for establishing tie-ups with employers in the relevant sectors having requirement of fresh graduates.

3. The selected bidder shall be responsible to provide placement/ Self-Employment opportunities to minimum 50% of eligible candidates who opted for the same after successful completion of Training and certification.

4. Placement Drives/Job Melas will be organized by the selected bidder to arrange employment opportunities to the eligible and interested candidates. Scheduling of placement drives and interviews would be jointly undertaken by the Service Provider and the concerned college/institute. However, the primary responsibility of this would lie with the service provider.

5. The partner will arrange at-least 3 interviews for each eligible candidate interested in placement.

6. Additional efforts to be made by the selected Bidder to generate Self Employment/Part time Jobs opportunities for the students to promote earn while you learn concept.

7. Post placement tracking of individual student will be done by the partner for 3 months after providing the students with placement or Self-Employment opportunity.

8. The service provider would be responsible for updating candidate registration and related information. Any malpractice and fraud if found, with respect to assessment and placement will be dealt with strictly and the department will reserve the right to take appropriate strict action including withholding of any further payments.

9. The Service Provider would submit reports on counselling, assessment, training and placement in pre-agreed formats as and when required by the Department.

10. The selected partner will submit an annual report of project progress along with number of students placed or self-employed.

2) Duration of Project : Two years (extendable for two years)

3) Bidding : Quality Cost Based Selection (QCBS) 60:40

4) Timeline for Service Provider
<table>
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<tr>
<th>Timeframe</th>
<th>August 2018</th>
<th>September 18 – January 2019</th>
<th>February 2019 to May 2019</th>
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<tr>
<td>Job Ready</td>
<td>Soft Skills</td>
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<td>Feb/March – 1st Round</td>
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<tr>
<td>Job Not Ready</td>
<td>Soft Skills</td>
<td>Core Skills</td>
<td>May – 2nd Round</td>
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<tr>
<td>Assessment</td>
<td>Training</td>
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<td>Placement</td>
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