

Date Bound/Most Urgent

From

To Director Higher Education, Haryana, Panchkula.

The Principals,
All Government Colleges of the State of Haryana.

Memo No: DHE-010001/26/2020 Co-(I)(Training Cell)
Dated, Panchkula the 21.04.2023

Subject:- Training Need Analysis (TNA) for all employees in the Department of Higher Education, Haryana.

Kindly refer to the subject cited above.

It is to inform you that as per decision taken on agenda point No. 8 in the 3rd State Training Council Meeting, all departments have to conduct Training Need Analysis for all employees.

In this connection, you are informed that a Online Link has been generated on MIS Portal of Higher Education Department for collecting the data for Training Need Analysis from all the regular employees (Ministerial Staff) **Group-C** and therefore, you are directed to get the information/data filled on MIS portal by all the regular employees (Ministerial Staff) **Group-C** under your control by using the said Online Link within one week.

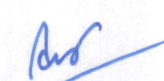
It may be treated as most urgent.



Training Co-ordinator-cum-Deputy Director
for Director Higher Education,
Haryana, Panchkula

Endst. No.DHE-010001/26/2020 Co-(I)(Training Cell) Dated, Panchkula, the 21.04.2023

A copy of this letter is forwarded to the Project Manager, IT Cell (Local) for information and further necessary action in the matter, please.



Training Co-ordinator-cum-Deputy Director
for Director Higher Education,
Haryana, Panchkula