<u>**MEETING NOTICE**</u>

From

The Director General Higher Education Haryana,
Shiksha Sadan, Sector-5, Panchkula.

To

All the Principals of Govt. Colleges in the State of Haryana.

Memo No. 1/7 -2020 Co. (2)
Dated Panchkula, the 08-02-2020

Subject: **Regarding meeting of the Principals of Govt. Colleges on 13th February 2020 under the Chairmanship of Director General Higher Education, Haryana, Panchkula, at Red Bishop, Sector-1, Panchkula.**

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I have been directed to convey that a meeting of the Principals of all the Govt. Colleges has been scheduled to be held on 13th February, 2020 at 11:00 AM under the Chairmanship of Director General Higher Education, Haryana, at Red Bishop, Sector-1, Panchkula.

A copy of the agenda items is enclosed herewith. You are requested to attend the meeting with relevant record as per schedule.

(Rajesh Kumar)
Superintendent Coordination
for Director General Higher Education,
Haryana, Panchkula.
(Mobile No. 9814100166)

Agenda for the meeting of Principals of Government Colleges under the Chairmanship of Shri Ajit Balaji Joshi, IAS, Director General Higher Education, Haryana on 13th February, 2020 at 11.00 a.m. at Red Bishop, Sector 1, Panchkula.

1. **Starting of new Courses, Discontinuation of obsolete courses and increase/decrease in seats**: Online solution is being worked out to allot new subjects scientifically with complete transparency. A demo of this solution will be given in the meeting for inviting suggestions. However, Principals to bring their proposals along with in the meeting for deliberations.

2. **Workload of 2019-20- requirement of additional faculty and details of surplus faculty**: A goggle sheet has already been shared with the Principals to compile this information by 10th February, 2020. This issue is flagged for discussion.

3. **Online admissions for the next academic session**: Suggestions are invited for making online admission process more systematic and student friendly. Issue is flagged for discussion.

4. **Review of Existing Civil Infrastructure** in colleges and requirements namely classrooms, common rooms, canteen, library, labs, hostels, dispensary, sports ground, auditorium, staff room, water facility, parking, solar power, landscaping, utility services, toilets etc. A goggle sheet has already been shared with the Principals to compile this information by 10th February, 2020.

5. **Review of Existing Digital Infrastructure in colleges and requirements** namely CCTV, Lease line, wi-fi, smart class rooms, computers, language labs, e content etc. A goggle sheet has already been shared with the Principals to compile this information by 10th February, 2020.

6. **Review of RUSA funded colleges**: Physical and financial progress will be reviewed.

7. **Status of NAAC and NIRF**: The State Government has made it mandatory for all HEIs to apply for NAAC accreditation. It has been conveyed to all colleges that necessary steps be taken immediately for NAAC accreditation failing which punitive action will be initiated against them. Various workshops and brainstorming sessions have been organized for NAAC awareness and the procedures involved in Universities and colleges. As per the latest UGC mandate, each institute need to have at least 2.5 grade in NAAC accreditation

without which institutes will not be eligible for the central grants. Department has drafted action plan with aim to get all its government colleges and state universities (*those which are eligible and existing over 5 years*) NAAC accredited by the end of 2020. Also, to improve NIRF ratings, the State eyes to have at least 5 Government Colleges in top 200 rating of NIRF. There are few colleges in Haryana which have valid NAAC accreditation and NIRF rankings. Principals to bring the latest status of NAAC applications and NIRF rankings. Issue is flagged for discussion.

8. **Review of Court Cases:** Detailed review of court cases of each college will be held.

9. Several reminders have been sent to the Principals of Government Colleges to send information with regard to disbursed arrears of 7th Pay Commission w.e.f 01.01.2016. 57 colleges have not yet submitted this information. List of such Principals will be shared in the meeting. Those who have not yet submitted the information may bring along with in the meeting.

10. There are three schemes namely Haryana State Merit Scholarship Scheme, Haryana State Meritorious Incentive Scheme & Under Graduate Girls Schemes for the benefits of students. Colleges have already been requested so many times to provide the details of concerned students under the above schemes, but the information under these schemes has not been provided by many colleges (Annexure 1, Annexure 2). The last date of details of students was 05.02.2020 for merit scholarship scheme. And now no claim under these schemes will be entertained. Also the APRs of the payment of these scholarships should be sent to the department immediately after making the payments.

11. Classes must be held regularly as per the lesson plans. For cultural and co-curricular activities teacher- in- charge and concerned students should be involved without hindering regular teaching in the college.

12. Principals will hold staff meetings regularly and date and time of the same will be posted on the website of the college.

13. Mentor-mentee programme must be observed in true spirit and there should be regular interaction between the mentor and mentee.

14. Principals of all colleges to ensure biometric attendance of staff (teaching and non-teaching including Principals).

15. Principals are required to take six periods in a week of their respective subjects which should be duly reflected in the time table. Compliance report to this effect be bring along with in the meeting.

16. Status of funds position as on 7th February, 2020 is to be updated on the google sheet shared with the Principals by 10th February, 2020.

17. List of extension lecturers along with date of joining in the present college, qualifications, name of the college from where displaced to be brought in the meeting.

18. List of ineligible extension lecturers along with date of joining, qualifications, and CWP No. with the date of directions for not relieving from college to be brought in the meeting.

19. List of subjects where number of admitted students was less than 20 in 2019-20 to be brought in the meeting.

20. List of Asst/Asso professors who have not been awarded Senior scale/selection grade for non-completion of mandatory rural service to be brought in the meeting.

21. Information regarding college libraries and public libraries may be brought in the enclosed formats at Annexure III and IV in the meeting.

22. Updation of MIS of teaching and non teaching staff.

23. Any other issue with the permission of the Chair.

Pending Govt. College List in State Merit Scholarship Based on 10+2
(Rural/Urban)

S No	District	College	College Code	Email Id
1	Ambala	GC Naraingarh	AMB004	gc_naraingarh@yahoo.com
2	Bhiwani	GC Bhiwani	BHW005	gcbhiwaniprincipal@gmail.com
3	Charkhidadri	GC Mandi Harya	BHW012	gcmandihariya@gmail.com
4	Charkhidadri	GCW Badhra	CKD001	gcwbadhrainformation@gmail.com gcwbadhra@gmail.com
5	Faridabad	GC Faridabad	FBD001	gcfaridabad@gmail.com
6	Faridabad	GC Tigaon	FBD002	gctigaon@gmail.com
7	Faridabad	GC Mohna	FBD007	gcgmohanainformation@gmail.com
8	Fatehabad	GCW Ratia	FTB003	gcwratia@gmail.com
9	Fatehabad	GC Bhuna	FTB004	gcbhuna@gmail.com
10	Gurugram	D GC Gurgaon	GGM001	dgcgurgaon@gmail.com
11	Gurugram	GC Sidhrawali	GGM005	gcsidhrawali@gmail.com
12	Gurugram	GC Rithoj	GGM006	gcgrithoj@gmail.com
13	Gurugram	GCG Sec-52 Gurugram		
14	Gurugram	Govt. College Farruknagar		
15	Hisar	GC Nalwa	HSR006	govt.collegenalwa@yahoo.com, principalgcnalwa@gmail.com
16	Hisar	GCW Hisar	HSR007	govt.gchisar@gmail.com
17	Jhajjar	GCW Jassaur Kheri	JJR007	gcjassaur@rediffmail.com
18	Jhajjar	GC Matanhail	JJR0011	gcmatanhail@gmail.com
19	Jhajjar	GCG Kulana	JJR0012	principalj902@gmail.com
20	Jind	GC Narwana	JND003	gc_narwana@rediffmail.com

S No	District	College	College Code	Email Id
21	Kaithal	GCW Kalayat	KTL003	gcgkalayat@gmail.com
22	Karnal	GC Bastli		
23	Karnal	GCG Padha	KNL007	gcgpadha@gmail.com
24	Kurukshetra	GC Chamu Kalan	KKR002	gcgchamukalan@gmail.com
25	Kurukshetra	GCG Palwal (Kurukshetra)	KKR003	gcgkurukshetra@gmail.com
26	Mahendergarh	GCW Narnaul	MGR001	gcw_narnaul@yahoo.co.in
27	Mahendergarh	GC Kanina	MGR003	gckanina@gmail.com
28	Mahendergarh	GC Krishan Nagar	MGR005	gckrishannagar@gmail.com
29	Mahendergarh	GC Ateli	MGR009	gcateli2008@gmail.com
30	Mahendergarh	GC Mahendergarh	MGR0010	gc_mohindergarh@yahoo.com
31	Mahendergarh	GC Sihma	MGR0014	gcw_narnaul@yahoo.co.in
32	Mahendergarh	GCW Unhani	MGR0015	gcwunhani@gmail.com
33	Nuh	GC Nagina	Nuh001	gcnagina@gmail.com
34	Nuh	GCW Salaheri	Nuh002	gcwsalaheri@gmail.com
35	Nuh	GCW Punhana	Nuh004	gcwpunhana@rediffmail.com
36	Panchkula	GCW Sector-14, Panchkula	PKL003	gcgpanchkula@gmail.com
37	Panchkula	GC Kalka	PKL004	gckalka@gmail.com
38	Panipat	GC Panipat	PNP002	gcpnp786@gmail.com
39	Rewari	GC Kharkhara	RWR001	gckharkhara@gmail.com
40	Rewari	GC Kanwali	RWR002	gc_kanwali@rediffmail.com
41	Rewari	GCW Gurawara	RWR006	gcw.gurawara@gmail.com

S No	District	College	College Code	Email Id
42	Rewari	GC Kosli	RWR008	govtcollegekosli@gmail.com
43	Rewari	GC Jatusana	RWR010	gc_kanwali@rediffmail.com
44	Sirsa	GCW Sirsa	SRS003	gcwsirsa@gmail.com
45	Sonipat	GC Barota	SNP002	gcbarotainformation@gmail.com
46	Sonipat	GCG Sonipat	SNP005	gcwsonipat@gmail.com

Sr. No.	Under Graduate Girls 10 Topper Students
1.	GCW Ambala City
2.	Govt. P.G. College Ambala Cantt.
3.	Govt. College For Girls Nacholi Faridabad
4.	Govt. College Bhuna Fatehabad
5.	K.T. Govt. College Ratia Fatehbad
6.	Govt. College Farukhnagar Gurugram
7.	FGM Govt. College Adampur Hisar
8.	Govt. College for Kulana Jhajjar
9.	Govt. College For Women Safidon Jind
10.	Govt. Girls College Padha Karnal
11.	Govt. College Chamu Kalan Kurukshetra
12.	Govt. College For Women Nagal Chaudhary Mohindergarh
13.	Govt. College Krishan Nagar Mahindergarh
14.	Govt. College Narnaul Mahindergarh
15.	Govt. College for Girls Unhani Mahindergarh
16.	Govt. College For Women Sector-14 Gurugram
17.	Govt. College Palwal
18.	Govt. College for Girls Mandkola Palwal
19.	Govt. College Taru Mewat
20.	Govt. College For Girls Bawal Rewari
21.	Govt. College Raipur Rani Panchkula
22.	Govt. College for Women Madlauda Panipat
23.	Govt. College Brota Sonepat
24.	Govt. College Mustafabad Yaumna Nagar

Annexure - III

Proforma for status report of Public Library											
Name of the Public Library											
1	2	3	4	5	6	7	8	9		10	
Type of Building Govt./ Private/ own building/ rented	Condition of Building with area	Furniture / seating capicity/other infrastructure	i. No. of Books in library ii. Type of Books	Opening/ Closing time of Library	No. of Members/ Readers	No. of books issused (Average Figure per week)	Whether the computerization of library done or not	Detail of Posts			Suggestion / Comments for improving the Library
								Name of post	Sanctioned	Filled up	Vacant	Regular	Contractual	

Note: The "Detail of Posts" section (column 9) contains the sub-columns: Name of post, Sanctioned, Filled up, Vacant, Regular, Contractual.

Annexure - IV

Proforma for status report of Library in Govt. Colleges												
Name of the Govt. Colleges:-												
1	2	3	4	5	6							7
Is sufficient furniture available or not?	A) No. of Books in library B) Type of Books	Opening/ Closing time of Library	No. of books issused (Average Figure per week)	Whether the computerizat ion of library done or not	Detail of Posts							Remarks if any
					Name of post	Sanctioned	Filled up	Vacant	Regular	Contractual		
										Part-I	Part-II	