

OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA,
PANCHKULA


ORDER

Order No- 12/1-2017 Admn(3)Part-I

Dated, Panchkula the 12-10-18

A copy of letter No. 4/17/2018-RU dated 10.09.2018 received from Under Secretary AR O/o Chief Secretary to Government Haryana **“regarding check the officials emails daily-mandatory”** is forwarded to the following for information and necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, NCC Units in the State.
3. Registrar, Kurukshetra University, Kurukshetra/Maharishi Dayanand University, Rohtak/Chaudhary Devi Lal University, Sirsa/Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)/Indira Gandhi University, Meerpur (Rewari)/Chaudhary Ranbir Singh University, Jind/Chaudhary Bansi Lal University, Bhiwani.
4. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana / Librarian.

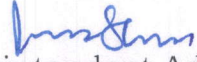

Superintendent Administration,
for Director Higher Education,
Haryana, Panchkula

Endst. No.- Even

Dated, Panchkula 12-10-18

A copy is forwarded to the following for information and necessary action:-

1. PS/DGHE, Steno/Additional Director Admn.
2. All the HQ Officers and Head of Branches.
3. All the Assistants of Admin Branch.


Superintendent Administration,
for Director Higher Education,
Haryana, Panchkula

6288-19m1
20/9/18

REMINDER-III

No. 4/17/2018-RU
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
DEPARTMENT OF ADMINISTRATIVE REFORMS

Dated Chandigarh the, 10.09.2018

To

- (i) All the Administrative Secretaries to Govt. Haryana.
- (ii) All Head of Departments in Haryana.
- (iii) All Divisional Commissioners in Haryana.
- (iv) All the Chief Administrators and Managing Directors of Boards/Corporations in Haryana.
- (v) All Deputy Commissioners in Haryana State.
(EXCEPT LIST ENCLOSED)

[Handwritten signature]
DGHE
13.9.18

AD (AR)
R.E
S. Arora
18/9/18

3
18/9
Rajesh
24/9/18
R.E

Subject:- Check the official emails daily- mandatory.

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Sir/Madam,

I am directed to invite your attention to this Department letter No. 4/17/2018-RU, dated 08.05.2018, 06.06.2018 and 26.07.2018 on the subject cited above.

You are again requested to create and check official emails everyday (if not done already) and convey (to reconfirm) the mail id checked by you daily for conveying official communication in following format:-

Sr. No.	Name of Officer	Official Mail ID	Alternative mail ID
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Yours faithfully,

Santosh

Under Secretary, AR
for Chief Secretary to Government, Haryana.

Dated Chandigarh the, 10.09.2018

Endst. No. 4/17/2018-RU

A copy is forwarded to the Secretary, Electronic and information Technology Department w.r.t this office Endst. No. 4/17/2018-RU, dated 08.05.2018, 06.06.2018 and 26.07.2018 for information and necessary action please.

Santosh

Under Secretary, AR
for Chief Secretary to Government, Haryana.

CC:
PS/PSCM
PS/CS
PS/ACSAR

DGHE & SECY.
No. 7387
Date 17/9/18

Sr. No.	Name of Department
1.	Monitoring & Coordination, Haryana Civil Secretariat
2.	Commissioner Ambala Division, Ambala
3.	Mines & Geology Department
4.	Secretariat Establishment, Haryana Civil Secretariat
5.	Land and Records, Haryana, Panchkula
6.	Haryana State Federation of Cooperative Sugar Mills Ltd., Panchkula
7.	Haryana State Roads and Bridges Development Corporation Ltd., Panchkula
8.	Rural Development Department, Haryana, Chandigarh.
9.	Local Audit Haryana
10.	SDO (C), Rohtak
11.	ACS Haryana Skill Development & Industrial Training and Employment Deptt.
12.	Women and Child Development Haryana, Panchkula
13.	Administrator General & Official Trustee and Treasurer Charitable Endowments, Haryana, Manimajra
14.	Horticulture Department, Haryana
15.	Haryana State Warehousing Corporation
16.	Chief Electrical Inspector, Haryana
17.	DG, State Vigilance Bureau, Haryana, Panchkula.
18.	ACS Irrigation & Water Resources Department.
19.	Chief Architect, Haryana, Nirman Sadan, Plot No.1, Sector-33-A, Chandigarh.
20.	Haryana State Pollution Control Board, Panchkula
21.	Law & Legislative Department
22.	Environment & Climate Change Department, Haryana
23.	Haryana Dairy Development Corp. Federation Ltd.
24.	Archives Department, Haryana
25.	Director Prosecution Haryana
26.	Principal Chief Conservator of Forests Haryana
27.	Haryana Vidyut Prasaran Nigam Ltd., Panchkula
28.	Haryana School Shiksha Pariyojna Parishad, Panchkula
29.	Haryana Seed Development Corp. Ltd., Panchkula
30.	Joint Excise & Taxation Commissioner (Appeals), Faridabad.
31.	Director, Food Civil Supplies and Consumer Affairs
32.	Deputy commissioner, Kurukshetra.
33.	Deputy commissioner, Palwal.
34.	Member Secretary, Haryana State Legal Service Authority, Panchkula
35.	Director Secondary Education office, Panchkula
36.	O/o Director Archaeology and Museums Department, Panchkula
37.	Haryana State Seed Certification Agency, Panchkula