

OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA, PANCHKULA

ORDER

No. KW 6/1-2018 ME (1)

Dated, Panchkula, the 30.01.2019

On the recommendation of the Haryana Staff Selection Commission, Sector-2, Panchkula vide their letter No. HSSC/Confid./Recomm/2018/258 dated 14.03.2018 against Advt. No. 10/2015 Cat. No. 1. You are hereby appointed as CLERK on provisional basis in the pay band FPL-2 (19900-63200) of Schedule-I pay matrix of Haryana Civil Services (Revise pay), Rules 2016 plus usual allowances as sanctioned by the Haryana Government from time to time. You are hereby posted in the following Govt. Colleges mentioned as under against vacancy:-

Sr. No	Roll No.	Name & Father Name	Address	Category	DOB	Place of Posting
1.	1510241616	Manoj Kumar S/o. Sh. Pohap Singh	Andhop City, Teh. Hathin, Distt. Palwal, Pin-121106	General	08.05.1992	Govt.College, Badoli (Palwal)
2	1510696721	Neetu Rani D/o. Sh. Rajender Singh	H.No. 122/9, Adarsh Nagar, Near Vishwas School, Hisar- 125001	SC	21.05.1990	Govt. College of Education, Bhiwani

1. This appointment is against temporary post and your confirmation against substantive post shall be considered on the basis of your seniority and record of service as and when such post will available.
2. If at any stage you desire to resign, you will be required to give one month advance notice or deposit/ forfeit in lieu thereof salary including allowances for one month or for the period by which the notice falls short of one month. The Department will also give such a notice to you in case it is proposed to terminate your services for the reason other than that mentioned in Clause-I above.
3. You will remain on probation for a period of two years from the date of joining in the Department which may further be extended for a period of one year. In case your work and conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without assigning any reason.
4. You will have to qualify the State Eligibility Test in Computer Appreciation and applications (SETC) within the probation period of two years, extendable by one year. You will not be entitled to earn any increment in present pay scale till you qualify the said test failing which your services shall be dispensed with.
5. It is also made clear that your character and antecedents have not been verified by the Department in term of Govt. instructions issued vide letter No. 52/06/2018-3GSIII dated 15.03.2018. In case any adverse facts come to the notice of the State Government regarding your character and antecedents, your services are liable to be terminated immediately without any notice and without prejudice to such further action as may be taken under provision of the Indian Penal Code for production of false certificates/information.
6. You will be required to take the prescribed Oath of allegiance to the Constitution of India.
7. In case you are married, you will have to furnish a declaration to the effect that you are not having more than one living spouse.
8. In case you are un-married, you will have to furnished a declaration to the Head of the Department that you have not taken any dowry after marriage. The declaration should be signed by your wife, father and father-in-law, as per Chief Secretary to Govt. Haryana letter No. 18/1/2004-2GSI dated 21.02.2006.
9. You should submit the medical certificate of fitness from the Concerned Chief Medical Officer before joining.
10. If you have not been vaccinated within the last twelve months, you should get vaccinated before joining the duty.

11. Your appointment is subject to final verification of your educational qualification and other eligibility conditions.
 12. At any stage, if the certificates produced by you are found to be bogus or defective, your services shall be terminated. Notwithstanding anything contained in this appointment letter, your appointment is subject to condition that if you are found unfit/unsuitable for appointment to Government Service on the basis of medical report or on the basis of character and antecedents verification or otherwise, your services shall be terminated forthwith without prejudice to any other terms and conditions.
 13. You will not under-take higher studies of any kind without prior permission of the competent authority. Consequently, no leave of any kind will be granted to pursue higher studies.
 14. No TA/DA and joining time will be allowed to you for joining the post.
 15. Your seniority will be fixed in accordance with Departmental Rules.
 16. You will be covered by the "NEW DEFINED CONTRIBUTION PENSION SCHEME" as per F.D. notification dated 28.10.2005.
 17. You should submitted all original documents/Educational Qualification Certificates to the concerned Principal/DDO at the time of joining otherwise your appointment letter may be treated as cancelled.
 18. The appointment is subject to the final outcome of CWP No. 14886, 16873, 19270, 23764, 23861, 23882, 23906, 24057, 24060, 24098, 24191, 24247, 24278, 24288, 24436, 24535, 27510 and 29740 of 2017 and 1252 of 2018 and any other writ petitions, might have been filed and are pending in any court or may be subsequently filed in the Hon'ble High Court.
- Note: The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

If the above terms and conditions are acceptable to you, you may join your duties within fifteen days from the receipt this communication. No extention in joining time shall be allowed.

VIRENDER CHAUDHARY
JOINT DIRECTOR ADMINISTRATION
O/O DIRECTOR HIGHER EDUCATION HARYANA,
PANCHKULA

Endst. No.: Even

Dated, Panchkula the 31-01-19

A copy of the above is forwarded to the following for information & necessary action:-

1. Principal Accountant General (A&E) Haryana, Chandigarh.
2. The Principal concerned with the direction that all original Documents/Educational Qualification Certificates of the concerned may be checked and verified and medical certificate for fit to join Govt. Service may be obtained before allowing to join. It is further requested that joining reports may be sent to the Directorate immediately.
3. Official concerned. They are directed to join their new assignment within stipulated period.
4. Secretary, Haryana Staff Selection Commission, Sector-2, Panchkula in reference to their letter No HSSC/Confid./Recomm/2018/1030 dated 25.12.2018.
5. Concerned Chief Medical Officer, it is requested that the above named candidate may be examined as and when he report for the purpose and the Medical Certificate of Health for first entry into Government Service be issued for further action to this office.
6. PS/DHE, Steno to Joint. Dir. Admn., A.D ME, DDME, R.E.
7. Superintendent Accounts Branch (Local).

Bhim Singh
Deputy Superintendent ME 31/1/19
for Director Higher Education
Haryana, Panchkula