

From

Additional Chief Secretary Higher Education,
Haryana, Panchkula.

To

1. All Principals of Government Colleges in the State of Haryana.
2. All Principals of Government Aided Colleges in the State of Haryana.

Memo No 27/62-2019 Co. (1)
Dated Panchkula the 02.7.2019

Subject: Regarding induction of orientation program for new students for academic session 2019-20

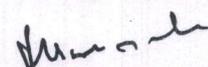
Kindly refer letter dated 04.6.2018 on the subject cited above.

In Haryana approx 1.5 lacs students take admission in colleges every year. When new students enter an institution, they come with diverse thoughts, backgrounds and preparations. It is important to help them adjust to the new environment and inculcate in them the ethos of the institution with a sense of larger purpose. Precious little is done by most of the institution, except for an orientation program lasting a couple of hours. These students are normally unaware of campus/college scenario. In order to ease their transition into college, it has been decided to introduce a 2 days Orientation Program in all colleges. Through fresher orientation, students meet other students, become familiar with campus services, faculty, rules and regulation. Its purpose is to make the students feel comfortable in their new environment, open them up, set a healthy daily routine, create bonding in the batch as well as between faculty and students, develop awareness, sensitivity and understanding of the self, people around them, society at a large, and nature.

Indicative Orientation Schedule is enclosed alongwith this letter. You are requested to take immediate necessary action to induct orientation program in your institutions under intimation to this office.

Further, it has been decided that all students may be provided following facilities/information in their first week in the college:

1. Copy of the time table
2. Identity Card
3. Library Card
4. Copy of the Syllabus
5. List of Student Clubs/Societies
6. List of Mentors
7. Foundation Booklet (to be provided by the Department)

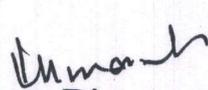

Deputy Director Coordination
for Additional Chief Secretary Higher Education
Haryana, Panchkula

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Dated, Panchkula the

A copy is forwarded to the following for information:-

1. PS/Additional Chief Secretary to Govt. Haryana, Higher Education Department, Chandigarh.
2. PS/Director Higher Education, Haryana, Panchkula.


Deputy Director Coordination
for Additional Chief Secretary Higher Education
Haryana, Panchkula

Orientation Program for Students

In Haryana 1.5 lac student take admission in colleges every year. These students come from various background and are normally unaware of campus/college scenario. In order to ease their transition into college, Department of Higher Education decided to introduce 2 day Orientation Program in all colleges. Through fresher orientation, students to meet other students, become familiar with campus services, faculty, rules, regulation and register from themselves from classes.

The most important task of orientation is to get acquainted with college life. By attending, informational sessions, and advising sessions student can learn about school policies, general rules, the honor code and more. Students will be given a wealth of information in a short period of time. The college's goal for students is to immerse themselves in college life so that when they arrive on campus in new academic session they can hit the ground running. Orientation gives the opportunity to make friends, get acquainted with roommates, purchase textbooks, and become comfortable with navigating the campus.

While orientation has been traditionally for students, some colleges have recognized the fact that parents need help dealing with the transition. Parents may experience this education phase as a relief, a cause for worry, or both; and many would like a little guidance. College orientation for parents can provide some of that guidance, as well as equipping parents with a more accurate mental picture of what their child's new life will be like. In later stages parents orientation can also be explored.

At Orientation, students will...

- Receive extensive academic advising and register for semester classes
- Learn about the academic environment
- Explore ways to get involved in campus activities
- Meet faculty, staff and administrators
- Discuss important college issues for new students
- Learn about campus life
- Meet other new students and make friends
- Have any and all questions answered about coming to campus

Program Schedule

The following is a sample schedule and is an example of what to expect at First-Year Student Orientation. Detailed schedules are on the Orientation Guide and can be provided to participants during check-in.

Day 1

- Check in (8:30 AM- 9:00AM)
- Student Welcome, Speech by Principal (motto, history and reputation of college along with recent achievements) (9:00 AM to 9:30 AM).
- College Orientation (Presenting Academic calendar, lesson plans for semester by Orientation Leader) - (9:30 AM to 10:30 AM)
- Major Advising/ Mentoring Session (students acquainted with the opportunities they will be receiving under the Student Mentorship Program and all the support and guidance that they will be getting from Mentor-mentee team, short documentary or motivational TeD Talks may be shown)- 11:00 AM to 12:00)
- Session on miscellaneous affairs of the Institute namely scholarships, student welfare, code of conduct, anti-ragging, sexual harassment law. (12:00 to 12:30 PM)
- Brief Session on importance of sports in student life, its role in acceptance at various organization and sports curriculum of the institute (12:30 PM to 1:00 PM)
- Student welfare/assistance schemes (Scholarships, PATANG, Foundation booklet)- 1:00 PM to 1:30 PM

Day 2

- Check in (8:30 AM)
- Yoga Session (8:30 -9:00 AM)
- Visit to college area – team of 20-30 students led by orientation leader, faculty or may be senior student (9:00 AM to 9:30 AM)
- Facilities at College- (9:30 PM to 10:30 PM)
 - Housing environment at the institute, the facilities and infrastructures active in the hostels,
 - mess and hostel maintenance committees, mess council and the food of mess,
 - Library facility inventory of literature available at the library, both in form of book as well as e-books.
 - Technology availability (Wi-Fi, smart classrooms, language labs etc)
 - EDC Cells
 - Placement Cells
 - Women Cells

- Session of extra-curricular activities (i.e. NCC, NSS, Legal Literacy, Cultural activities etc) 10.30-11.30 AM
- Brief Session on clubs, subjects societies available in group 11.30 AM-11.45 AM
- Students tools-Shiksha Setu App, Grievance Redressal Mechanism, College and DHE Portal, e-Content (Digital learning)- (11.45 AM to 12.00)
- Awards (functions, ceremonies, annual award function) 12.00-12.15 PM
- Student Panel, new student questions answered by Orientation Leaders (12.15 PM to 12.45 PM)

XI