

From

The Director General, Higher Education, Haryana,  
Panchkula.

To

The Principal,  
All Government Colleges in the state of Haryana.

No.\_14/3-2014-C-I(I) Dated Panchkula, the 31/12/2014

Subject: **Grant of Child Care leave to Women employees  
of Haryana. (Proforma)**

According to Haryana Government instructions issued vide No. 11/102/2009-3 FR dated **5-2-2010 and clarification of even No dated 1.10.2010, 3-6-2011, 5-7-2012 and 5-11-2012** Women Employees of Haryana are allowed to avail Child care leave to take care or look after any of their children's needs like **examinations, sickness etc.** The period of this leave is maximum 730 days during the entire service for taking care of their two eldest children below the age of 18 years only.

As per orders of the competent authority, only those cases of Child Care leave of Assistant Professors should be forwarded to the Directorate, where there is complete justification such as severe medical condition or exams of the children etc. as in the absence of any compelling reason, such long absence of Assistant Professor affects the studies of students.

It is, therefore, requested that above instructions may be complied strictly.

Deputy Director, Cadet Corps  
for Director General Higher Education  
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