

From

Principal Secretary to Govt. of Haryana
Higher Education Department, Chandigarh

To

All the Principals of
Government Colleges of Haryana

Memo No. DHE-080001/8/2022-IT CELL-DHE
Dated, Panchkula, the 20.09.2022

Sub: Regarding Online e-Services related to employees such as CCL, EOL, Maternity/Paternity Leave, NOC for Passport/Foreign Visits etc.

Kindly refer to the subject cited above.

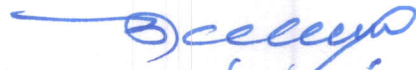
This is in reference to the letter no. 22/35-2020 C-I (1) dated 11.03.2020, I have been directed to inform you all that the Department of Higher Education, Haryana has resumed e-Services related to teaching faculty through MIS portal.

List of Services which are made live are as under:

1. Child Care Leave for Female Assistant/Associate Professor.
2. Maternity Leave for Female Assistant/Associate Professor.
3. Miscarriage Leave for Female Assistant/Associate Professor.
4. Paternity Leave for Male Assistant/Associate Professor.
5. Extra Ordinary Leave for Assistant/Associate Professor.
6. NOC for Passport.
7. NOC for Foreign Visit.
8. NOC for Property Purchase.
9. NOC for House/Vehicle Loan.
10. Permission for Deputation in University.

It is therefore, directed that from now onwards, all kinds of level leaves/NOC will be considered through department MIS Portal (mis.highereduhry.ac.in) only. No manual/physical applications for the above listed services shall be entertained at Directorate from the date of issuing this notice. Workflow of all the application is attached at Annexure-A. So in this regard, Principals are requested to ask their employees to apply on MIS portal and forward the same for approval of Government through Online MIS Portal only.

Principal are also requested to make sure the data updated on MIS portal is up to date and authentic.



Deputy Director-I
for Principal Secretary to Govt. of Haryana
Higher Education Department, Panchkula

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Dated: 20.09.2022

A copy is forwarded to the following for information & necessary action please:-

1. PS to W/PSHE for information to W/PSHE.
2. PS to W/DGHE for information to W/DGHE.
3. PA to W/JD(Administration) for information to JD(Administration).
4. Superintendent College-I Branch, with request to deal the concerned cases of their branch on MIS portal.

5. Superintendent College-V Branch, with request to deal the concerned cases of their branch on MIS portal.
6. Superintendent HRMS Branch.
7. IT Cell for uploading on web portal.



Deputy Director-I
for Principal Secretary to Govt. of Haryana
Higher Educaiton Department, Panchkula

Type	Employee	Principal	Branch	Branch In-charge (DD/JD)	Joint Director (A)	DGHE	ACS/PS HE
Child Care Leave for Female Assistant Professor	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	--	Approved / Not Approved	--
Child Care Leave for Female Associate Professor	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	--	Recommended/ Not Recommended	Approved / Not Approved
Maternity Leave for Female Assistant/Associate Professor	Apply	Approved / Not Approved	--	--	--	--	--
Miscarriage Leave for Female Assistant/Associate Professor	Apply	Approved / Not Approved	--	--	--	--	--
Paternity Leave for Male Assistant/Associate Professor	Apply	Approved / Not Approved	--	--	--	--	--
Extra Ordinary Leave for Assistant/Associate Professor	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	Approved / Not Approved
NOC for Passport	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	--
NOC for Foreign Visit	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	--
NOC for Property Purchase for Assistant Professor	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	Approved / Not Approved
NOC for Property Purchase for Associate Professor	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	Approved / Not Approved
NOC for House/Vehicle Loan	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	--
NOC for Exam for Deputation in University	Apply	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Recommended/ Not Recommended	Approved / Not Approved	--