

From

Director Higher Education, Haryana
Shiksha Sadan, Sector-5, Panchkula

To

The Commanding Officer,
1) 5 Hr Bn NCC Gurugram.
2) 15 Hr Bn NCC Jind.

Memo No:- 9/1-2019 NCC(3)
Dated, Panchkula 18.12.2019

Subject:- Regarding one time opportunity for change of Department /Post to newly joined Group-D employees.

Kindly refer to the subject cited above.

The list of selected candidates which is to be given appointment on the post of Peon (Group D) in the respective NCC Bn has been received through one time opportunity to change the department /Post vide Chief Secretary Letter No. 15/18-2019-1 GS-II dated 09.12.2019, 11.12.2019 and 13.12.2019. As per service rules the appointing authority of Peon (Group D) is Commanding officer of concerned NCC Bn. Hence you are requested to issue appointment letters to the selected candidates (As per the list attached). Further it is specifically mention here that before issuance of Appointment Letter following points may be considered:-

1. The appointment letter may be issued as per the enclosed draft of model appointment letter.
2. In case of change of post/department, fresh appointment letter will be issued by the concerned appointing authority and it will be treated as an appointment by transfer. The incumbent shall have to lose his original seniority in the cadre to which he currently belongs and he shall be placed at the bottom of the new cadre where he is joining afresh.
3. The original certificates of educational qualifications of the candidates and in case of reserve category the original certificate of the category may be checked and verified and eligibility on the post of candidate may also be checked and verified before issuance of appointment letter to the candidate.

The above directions may strictly be followed.


Deputy Director NCC
for Director Higher Education
Haryana, Panchkula

DEPARTMENT OF HIGHER EDUCATION HARYANA

ORDER

Order No. 9/1-2019 NCC(3)

Dated: 18.12.2019

The following Group-D Class IV employees re-allocated by Chief Secretary to Government of Haryana vide No 15/18-2019-1GSII dated 09.12.2019 are hereby adjusted/posted in Higher Education Department (Field Offices) as per detail given below:-

Sr. No.	List Sr. No.	Name HSSC Roll No. Category	Existing Post	Existing Deptt.	Post now allocated	New Allotted NCC Bn/Deptt.
1.		Pawan Rolan 4182554141 SC	Peon	Govt Polytechnic	Peon	5 Hr Bn NCC Gurugram
2.		Kapil 4182483108 General	Beldar	PWD B&R	Peon	15 Hr Bn NCC Jind

Note:- No TA/DA shall be admissible to the re-allocated employees for joining their respective stations.

A.SREENIVAS
DIRECTOR HIGHER EDUCATION, HARYANA,
PANCHKULA

From

Commanding Officer

To

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Memo No.

Dated:

Subject: Appointment of Peon (Group-D).

Kindly refer to the subject cited above.

On the recommendation of the Chief Secretary, Haryana vide letter No. 15/18/2019-1GS-II dated 09.12.2019. You are hereby, appointed as PEON in the Schedule-I, Pay Matrix Level-DL in Haryana Civil Services (Revised Pay) Rules, 2016 on purely temporary/provisional basis. You will submit your joining report to the undersigned on the terms and conditions given below:-

Terms & Conditions:

1. You are appointed purely on temporary/provisional basis.
2. This appointment is against temporary post and your confirmation against substantive post shall be considered on the basis of your seniority and record of service as and when such post will available.
3. If at any stage you desire to resign, you will be required to give one month advance notice or deposit forfeit in lieu thereof salary including allowances for one month or for the period by which the notice falls short of one month. The Directorate will give such a notice to you also in case it is proposed to terminate your services for the reason other than that mentioned in Clause-I above.
4. You will remain on probation for a period of two years from the date of joining in the Department which may further be extended for a period of one year. In case your work and conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without assigning any reason.
5. It is also made clear that if your character and antecedents has not been verified by the previously allotted Department in terms of Govt. instructions issued vide letter No. 52/18/2018-3GS-III dated 21.05.2019, you are requested to get their character and antecedents verified. In case any adverse facts come to the notice of the State Government regarding your character and antecedents, your services are liable to be terminated immediately without any notice and without prejudice to such further action as may be taken under provision of the Indian Penal Code for production of false certificates/information.
6. You will be required to take the prescribed oath of allegiance to the Constitution of India.
7. In case you are married, you will have to furnish a declaration to the effect that you are not having more than one living spouse.
8. In case you are married, you will have to furnished a declaration to the Head of the Department that you have not taken any dowry after marriage. The declaration should be signed by your wife and father-in-law, as per Chief Secretary to Govt. Haryana letter No. 18/1/2004-2GSI dated 21.02.2006.

..... of fitness from the Concerned Chief Medical

12. At any stage, if the certificates produced by you are found to be bogus or defective, your services shall be terminated. Notwithstanding anything contained in this appointment letter, your appointment is subject to condition that if you are found unfit/unsuitable for appointment to Government Service on the basis of medical report or on the basis of character and antecedents verification or otherwise your services shall be terminated forthwith without prejudice to any other terms and conditions.
13. You will be required to produce the original certificates of academic qualifications, experience/age and caste/category, as claimed by you in the application form and other before joining duties.
14. No TA/DA and joining time will be allowed to you for joining the post.
15. You will be covered by the "NEW DEFINED CONTRIBUTION PENSION SCHEME" as per FD notification dated 28.10.2005.
16. The appointment is subject to the final outcome of CWP No. 37683/2018, 30376/2018, 23769/2018, 31085/2018, 32246/2018, 24327/2018, 26801/2018, 26478/2018, 37683/2018, 22969/2018 and any other writ petitions, might have been filed and are pending in any court or may be subsequently filed in the Hon'ble High Court.

You are abide by submit relevant documents within seven days. In case of failure, appointment offered to you will be withdrawn.

Note: The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

Commanding Officer

Endst. No.: Even

Dated, ----- the

A copy of the above is forwarded to the following for information & necessary action:-

1. Chief Secretary, Haryana Main Civil Secretariat, Sector-1, Chandigarh in reference to their letter No. 15/18/20199-1GS-II dated 09.12.2019.
2. Accountant General (A&E) & (Audit), Haryana, Chandigarh.
3. Director Higher Education, Haryana, Panchkula in reference to letter No.9/1-2019 NCC(3) dated-18.12.2019
4. Concerned Chief Medical Officer, it is requested that the above name candidate may be examined as and when he/she report for the purpose and the Medical Certificate of Health for first entry into Government Service be issued for further action to this office (if required).
5. Superintendent Accounts Branch/HRMS Cell O/o Director Higher Education, Haryana, Panchkula.
6. Spare copy for personal file.

Commanding Officer
