

From

Director General Higher Education,  
Haryana, Panchkula.

To

The Principals of all Government, Aided and Self Financing Colleges in  
the State of Haryana.

Memo No. 29/4-2020 Co (2)  
Dated 20<sup>th</sup> March, 2020.

**Subject: Regarding alternative mode of delivering education to students to  
arrest the COVID19 impact, and explore possibilities of engagement for  
digitizing education in Haryana.**

Kindly peruse the matter.

With the evolving situation with novel coronavirus across the world and India,  
the Government of Haryana has taken precautionary measures by closing all  
universities and colleges across the state till 31<sup>st</sup> March, 2020.

To actively engage students with colleges during this period, the need to adopt  
alternative modes to deliver lectures and educational contents to students by  
leveraging the IT platforms was strongly felt.

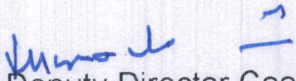
- In this regard, the department of higher education has decided to provide  
alternative solution for delivery of lectures and contents to the student. For  
this, the Department has also decided to partner with Google India for using  
Google Solutions namely Google Suite (G Suite) for Education to make this  
initiative successful. The IT team of the department will sign up on G Suite for  
Education and get a domain registered for the department. The trained IT team  
will impart/share the training module with all teachers through google hangout.  
The teachers thus trained will start recording their lectures/content sitting in  
their colleges/homes and share the same with their students using G-Suite.
- Further, presentations and recorded lectures will be commissioned for  
important topics, mostly related to the upcoming examinations. These shall  
then be made available online, that can be accessed by any student from  
anywhere. In the immediate context, a tentative provision for recording and  
broadcasting important topics is being instituted. To begin with, a Google Drive  
may be created, compiling all the presentations so made, covering the

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important topics of all the subjects. The link to the drive shall then be broadcast on different media platforms, such as Whatsapp. The teachers are mandated to make the PPTs for the important topics.

- The Principal of Govt. College located in Sector 01, Panchkula is requested to send Power-point Presentations in all subjects on important topics prepared by best of the teachers within three days, so that the same may be streamed through G-Suite for education by Monday. These PPTs will also be uploaded on the web portal of the department.
- Video Lectures may also be prepared by teachers on important topics. A provision for Live Lectures – one session for each subject, shall be broadcast to help clear any doubts that the students may have related to the subject/examination, and entertain other queries.
- You are requested to encourage teachers of your colleges to prepare for live streaming of their lectures through G Suite.
- Government Colleges that have been provided with Learning Management System shall also make use the same for dissemination of lectures/assignments to the students.
- Further teachers shall send assignments pertaining to their students daily through Shiksha Setu Mobile app so that students can make best use of the lectures assignments sitting at their homes.

This letter may be followed in true letter and spirit to make this initiative successful. For any queries, you may reach out to Mr. Aman Kalyan 8288005428 or Mr Vinay Jain 9855360380 by sending a text on their whatsapp.

  
Deputy Director Coord,  
For Director General Higher Education,  
Haryana, Panchkula.