

From

Director Higher Education
Haryana

To


All the Principals
Govt. Colleges of Haryana State

Memo No. **22/221-2018 C-I (3)**

Dated, Panchkula, the **19.11.2018**

Subject: Regarding filling of Extension Lecturer / Guest Lecturer data on MIS Portal.

In reference to the subject cited above, it is directed that all the Extension Lecturer working in your college may be registered on MIS portal. Link of the registering the Extension Lecturer is available in College Login account on MIS portal. You must ensure the completion of the registration of Extension lecturer including their Service History by 21.11.2018. The information which needs to be filled are attached at annexure – 'A'.


19.11.18

Superintendent College - I
Department of Higher Education
Haryana

Annexure – A
Registration Form

Name	
Father Name	
Gender	
DOB	
Designation	Extension Lecturer/Guest
Subject	
Eligibility	Eligible/Non Eligible
Mobile No.	
Email Id	
Category	General/SC/BA-A/BC-B
Home District	
Home Address	
Remarks (If Any)	

Court Case Status						
Case Type	Case No	Case Year	Decision Status	Final Decision Date	Next Hearing Date (if Pending)	Reply Filed
CWP/COCP/LPA/Civil Suit/Civil Appeal/RSA			Interim/Final			Yes/No

Note: If any lecturer is involve in two or more than two cases all cases be entered.

Qualification				
Qualification	University	Passing Year	Specialization (If Any)	Pass % / Grade
P.G				
M.Phill				
PhD				
NET				
Other Qualification				

Service History			
District	College	From	To

- *Service be entered only on the basis of Salary paid to the employee that means if there is any break in service (for e.g. due to vacation or Without pay leave or Extra Ordinary Leave or the reason so ever) be entered separately for that period.*

Note: Concerned Principal will ensure the authenticity of all the data.