

From

Director Higher Education,
Haryana, Shiksha Sadan, Panchkula.

To

Principal,
All Govt. Colleges in the State.

Memo. No. KW 4/36-2010 CI(5)

Dated, Panchkula, the 29-11-18

Subject: - Regarding grant of maternity leave to female extension lecturers.

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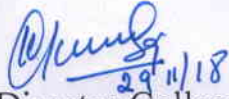
Please refer to the subject cited above.

I am directed to inform that State Govt. has decided to grant maternity leaves to female extension lecturers upto six months. These leaves will be subject to following terms and conditions: -

- i) A Women employee eligible for maternity benefits and whose services have been hired on contract basis in a lawfully authorized manner shall be entitled to 'fully paid maternity leave' up to a maximum of six months or till the currency of the subsisting contract, whichever is earlier.
- ii) The benefit under this scheme shall be admissible only up to two living children. A woman employee who already has two living children before her contractual engagement shall not be entitled to the benefit of maternity leave.
- iii) This leave shall be admissible subject to completion of minimum three months service.
- iv) The Head of Department concerned shall be competent to grant maternity leave in terms of these instructions.

You are, therefore, requested to forward the cases for grant of maternity leaves to eligible extension lecturers.

This is in concurrence of Finance Department U.O. No. 11/27/2018-3FR/24682 dated 21.11.2018.


29/11/18
Deputy Director College-I
for Director General Higher Education,
Haryana, Panchkula.